

Town of Raymond, New Hampshire
Request for Proposals
for
Video Production System

INTRODUCTION

The Town of Raymond hereinafter, "Town" is a municipal corporation in the State of New Hampshire, in the County of Rockingham, with an official place of business of Town Office, 4 Epping Street, Raymond, NH 03077.

It is the intent of the Town to enter into an agreement, through the Raymond Community Television (RCTV) or Town Manager with the selected dealer for the replacement of its Broadcast Pix Mica Video Production systems.

Bids will be received by the Town of Raymond, New Hampshire, at the Town Office until **Thursday August 24, 2023, at 4:00pm.**

Each bid must be submitted in a sealed envelope addressed to the RCTV Coordinator, 4 Epping Street, Raymond, New Hampshire 03077. Each sealed envelope containing "Bid" must be plainly marked on the outside as "**Bid for Video Production System**".

All Bids must be made on the attached Bid Form.

The RCTV Coordinator or Town Manager reserves the right to waive any informalities or minor defects in the Bid and/or reject any and/or all Bids, for whatever reason is determined to be in the best interest of the Town of Raymond.

Specifications

Provide the Town of Raymond a Broadcast Pix MX Hybrid system with the following specification:

- Windows 10 Operating System
- 8 SDI + 8 IP Inputs
- 8 SGI/Clip/Graphics channels
- 2 Outputs
- NTX graphics
- Commander
- Camera Control
- 4K ready

No control panels are required. The bid is for quantity three (3) but should be shown as a cost per item.

The bid will include any upgrade credits for return of existing servers and software. Current panels and Tally boxes will be retained.

Bid will include an enhanced 1st year warranty providing full hardware & software support for 12 months following receipt.

RESPONSE TO RFP

Interested bidders shall provide the Town with a written quote with a line-item detailed description of the equipment to be provided, price, availability of delivery, cost of delivery.

All material submitted in response to this RFP shall become the property of the Town and shall not be returned.

CONSIDERATIONS AND LIMITATIONS

The Town reserves the right to reject or accept any and/or all the proposals received for any reason which the RCTV Coordinator or Town Manager determines is in the best interest of the Town. **Selection shall not be made purely on price alone.**

Further, the Town reserves the right to negotiate with any and/or all qualified sources, or to cancel in part, or in its entirety the solicitation for whatever reason is determined by the RCTV Coordinator or Town Manager to be in the best interests of the Town.

MEASUREMENT AND PAYMENT

No payment will be made for equipment that does not meet the requirements of this RFP. Payment will be made upon satisfactory acquisition of the equipment within 45 days after receipt of invoice.

BONDS No bid or performance bonding is required.

END OF SECTION

BID SHEET

<u>EQUIPMENT DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
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Delivery Date/ Availability:

OTHER (PLEASE EXPLAIN):

TOTAL BID PRICE:

Town Of Raymond Contact Information

Kevin Woods
RCTV Coordinator

603-682-5348 (rctvnh@gmail.com)

Julie Jenks
Finance Director

603-895-7010 (jjenks@raymondnh.gov)