

On behalf of the Cemetery Advisory Committee I am reaching out to first, invite you both to join us for our next meeting, which is scheduled for September 7th at 7pm at RHS (room to be determined) and second, to forward the following list of questions from the committee's last meeting.

How many plots are currently being maintained, what are the associated costs for 2021 & 2022?

➤ **David Fredrickson:** I will have to ask the Sexton.

Does cemetery maintenance come out of a cemetery fund or is that included in the town budget?

➤ **David Fredrickson:** Maintenance is out of Town Budget. If there were a large task to complete, we would request a withdrawal from the perpetual care fund, such as pavement or large tree removal.

• **Julie Jenks:** Maintenance related costs (labor, supplies, fuel, contracted equip/srvcs, water usage) are expended to the Cemetery portion of the Town's Operating Budget.

In addition there are:

- Two capital reserve funds (Cemetery Plot Fees – Maintenance and Cemetery Plot Fees – Expansion) hold funds for Maintenance and Expansion expenses. The BOS are the 'agents to expend' these funds.
- Multiple Non-Expendable Common Trust Funds holding funds for the maintenance of specific cemetery plots. It is my understanding that only the interest (income) is expendable. I am not sure who would be the 'agents to expend'. Typically it would be the Cemetery Trustees.

Do we still have perpetual care accounts?

• **Julie Jenks:** The 2021 the residents approved warrant article (#36) which closed the Cemetery Perpetual Care Fund and deposited the funds as such: 50/50 to the Cemetery Plot Fees – Maintenance and Cemetery Plot Fees – Expansion Capital Reserve Funds.

Article 36 Closure of Designated Cemetery Expendable Funds:

To see if the Town of Raymond will authorize the Trustees of the Trust Funds to close the following non-expendable funds:
Cemetery/Common Fund, Cemetery/Common Fund/Single Space and the incorrectly titled Cemetery Perpetual Care Fund (which does not contain any actual perpetual care funds) and move the balances to the previously established Cemetery Plot Fees Maintenance and Cemetery Plot Fees Expansion Funds as follows:

- Perpetual Care Fund – Split 50/50 Cemetery Plot Fees Maintenance & Cemetery Plot Fees Expansion Fund
- Cemetery Common Fund/Single Space – Cemetery Plot Fees Maintenance Fund
- Cemetery/Common Fund – Split 50/50 Cemetery Maintenance Plot Fees & Cemetery Plot Fees Expansion Fund

Recommended by the Board of Selectmen
Recommended by the Budget Committee
Estimated 2021 Tax Impact: \$0.000

YES 930 NO 247

We are interested in reviewing the Cemetery revenue/expense items, could we please have a budget summary from the past two years?

What is the status of the Sexton? Do we have a full time Sexton, or still a part time one?

- **David Fredrickson:** We have a part time Sexton, most recently is has been divided into two people. There is a person handling administrative things and another taking care of grounds. Currently the cemetery grounds sexton position is vacant.

Which cemeteries does the Sexton oversee?

- **David Fredrickson:** I will have to ask the Sexton. There has been discussion about this.

Is there a contact list for families who own plots?

- **David Fredrickson:** I will have to ask the Sexton.

How are families communicated with? Does anything go out to remind them about seasonal clan ups?

- **David Fredrickson:** I will have to ask the Sexton.

Can you provide us the cost for the recent mailings about the trash program changes to residents? For two mailings (one for change in trash collection and one for buy-back program) the total cost to the Town was \$3,800.

If one does not exist, can we create a contact list for sending updates and reminders?

- **David Fredrickson:** The Cemetery Committee can communicate this, the regulations/rules are listed on the towns website ([here](#)). If they are asking more from Public Works that will have to be discussed.

Can the committee have an email address for future communications?

- **Ernie Creveling:** We have set up an e-mail address of CAC@raymondnh.gov. It comes at a cost of \$6 per month or \$72 per year. It is important for any committee to have an e-mail address under the Town's Office 365 account to maintain an official archive of e-mail communications to be in compliance with 91-A.
- Please use CAC@raymondnh.gov – Temporary Password: Tuk88709

Can we post a notice at cemetery entrances with reminders about seasonal clean-ups?

- **Ernie Creveling:** That's a question for the Board of Selectmen

Is there a location designated for people to toss branches and such when cleaning up plots? If not, can one be established?

- **David Fredrickson:** There is already one established.