



**Board of Selectmen Agenda
Monday, May 3, 2021
6:30 P.M.
Raymond High School Media Center
43 Harriman Hill Road, Raymond**

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENCE:

PUBLIC COMMENTS:

NONPUBLIC – RSA 91-A:3,II (C) (REPUTATION)

AGENDA ITEMS:

1. NH DOT Presentation – Dudley Rd Bridge – David Scott
2. Bean Tavern Steering Committee Member Selection
3. Board of Selectmen Vacant Seat Selection
4. Cable Committee Budget Final Approval

UNANTICIPATED REVENUE/DONATIONS TO THE TOWN: NONE

APPROVAL OF BOARD MINUTES:

- April 12, 2021 – Amended Draft Minutes
- April 26, 2021 – Draft Minutes

OTHER BUSINESS/BOARD ANNOUNCEMENTS:

- May 6, 2021 National Day of Prayer – Town Common @ noon
- May 10, 2021 @ 6:30 p.m. Board of Selectman Meeting – CANCELLED
- May 24, 2021 @ 6:30 p.m. – Public Hearing on Fee Tables
- May 31, 2021 Memorial Day Ceremony beginning at 10:00AM, parade starts at 11:00AM
- Town Offices closed on Monday, May 31, 2021 in observance of Memorial Day

BOARD CORRESPONDENCE SENT/RECEIVED:

- Land Use – Flag Ceremony

CITIZEN QUESTION/ANSWER COMMENTS: *(Per Board Rules of Procedure, please limit comments to 3 minutes each)*

TOWN MANAGER'S REPORT:

BOARD OF SELECTMEN'S REPORT:

ADJOURNMENT:

Posted: April 30, 2021, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

Town of Raymond
Board of Selectmen Draft **AMENDED Minutes**
Monday April 12, 2021
6:30 p.m.

AMENDED CORRECTIONS: Lines 195, 207, 209

Attendees:

Scott Campbell
Kathleen Hoelzel
George Plante
Christopher Long

Staff:

Joseph Ilsley, Town Manager
Deborah Intonti, Exec. Assist.

Chair Plante opened meeting at 6:30 p.m.

Pledge of Allegiance: Recited.

Moment of Silence:

Public Comments:

Tina Thomas came forward to turn in paperwork to the Board.

Executive Counselor Janet Stevens:

Came forward to speak to the Board regarding several topics. She did come to Raymond to site walk the fire and devastation for our residents. She mentioned that smaller communities in NH need to have a louder voice in Concord ranging from housing pricing and housing shortages. Her primary focus is a fiscally responsibilities and reading contracts. She is also an advocate for parity and equity in the distribution of grants and available funding available within the State for smaller communities. These issues need to be addressed and brought forward. She has been focusing on constitute case work and it has run the gamut from veterans getting access to the vaccine to responses to IRS inquiries, residents struggling with demands by the Massachusetts Department of Revenue, working with families whose children are struggling with school and other issues in school remote learning and working with small businesses and large. She stated that she is always accessible and will return phone calls.

She is available to resources that is needed. Vice Chair Hoelzel thanked her for all that she has done for the Town and appreciates her time. Chairman Plante thanked her as well and the fire was over and above. There will be a lot of money coming into the State and if there is a need I am willing to work with communities so they can start preparing.

Mr. Ilsley thanked her for all of her hard work and dedication to this community and others that need assistance.

Appointment of Committee Members

Conservation Commission:

Melissa Potter, and Kristine Holleran – Vice Chair Hoelzel made a motion to appoint Melissa Potter and Kristine Holleran to a 3-year term for the Conservation Commission; seconded by Selectman Long. MOTION CARRIED 4-0-0. Chairman Plante sworn Ms. Holleran to the committee. Melissa Potter will go to the Town Clerk to get sworn in at the Town Clerks office.

Patricia Bridgeo – asked for a delay in becoming a Conservation Commission.

ZBA:

Vice Chair Hoelzel made a motion to appoint Joseph Povilaitis and Paul McCoy to a 3-year term for the Zoning Board of Adjustment to a 3-year term seconded by Selectman Long; MOTION CARRIED 4-0-0. Neither one was present, they will go down to Town Clerk's office to get sworn in.

50

51 **Historic District Commission:**

52 Vice Chair Hoelzel made a motion to appoint Sally Paradis; Dean Plender and Joyce Wood to a 3-year term
53 for the Historic District Commission seconded by Selectman Long; MOTION CARRIED 4-0-0. Neither one
54 was present, they will go down to Town Clerk's office to get sworn in. Ms. Wood was present and was
55 sworn in by Selectman Plante.

56

57 **Cable Committee:**

58 Vice Chair Hoelzel made a motion to appoint Dennis Garnham, Marc Vadeboncouer; Art Wolinsky to a 3-
59 year term for the Cable Committee seconded by Selectman Long; MOTION CARRIED 4-0-0. Two were
60 present, they will go down to Town Clerk's office to sign paperwork and were sworn in by Selectman
61 Plante. Mr. Woods will be delayed until April 26th meeting and Dennis Garnham will go to Town Clerk to
62 sign paperwork and get sworn in.

63

64 2021 CRF Requests:

65

66 **Facilities Revitalization \$40,000.** Mr. Brewer DPW Director spoke on this CRF these funds will be added
67 to the funds that the Board already approved for the Old Fire House Design and Development
68 Construction and the renovations. It will cover all the architect and all of the sub consultants dealing with
69 various trades. This will bring us up to the point of bidding and at that point we will come back. It will not
70 cover the costs for the construction managers as this is not part of this requests. Selectman Campbell
71 stated that this was tabled and why are we moving forward on this due to costs associated with this. Mr.
72 Ilsley stated that we did have a discussion on tabling the construction phase, this is the design phase and
73 will give us a more accurate costs analysis and then bring before the board and have that discussion as to
74 whether to go forward. We have already spent approximately \$49,000. This is not the time. Selectman
75 Long agreed with Selectman Campbell as well as Chairman Plante. Chairman Plante motioned to table
76 the CRF for Facility Revitalization Design Development Phase Activities until indefinitely until the Board
77 feels the economy is better, seconded by Selectman Campbell, MOTION CARRIED 4-0-0. We have
78 blueprints and this money is already set aside for this project.

79

80 **One Time Cyclic Purchase of Live Scan Digital Image Capture System to include installation, training and**
81 **1-yr onsite warranty \$17,625.**

82 This will allow the police to have an updated system for fingerprinting. Vice Chair Hoelzel motioned to
83 accept and approve the purchase of Live Scan Digital Image Capture System in the amount of \$17,625;
84 seconded by Selectman Long, MOTION CARRIED 4-0-0.

85

86 **One Time Cyclic Purchase of Body Cameras to include Software Licensing Equipment, Tech Assurance**
87 **and Warranty \$76,851.44.**

88 Mr. Ilsley has had a discussion with the Chief regarding this as there is a HB coming forward that may
89 secure grants to help fund this in the State of NH. If the Board can approve the amount put forth, we will
90 wait for finalization of the HB before going forward to mitigate a costs savings. Chairman Plante suggested
91 tabling this CRF. Vice Chair Hoelzel motioned to table this CRF until we hear from the State funding,
92 seconded by Chairman Plante, MOTION CARRIED 4-0-0.

93

94 **Water Systems Infrastructure Fund/Sunhill Booster Pump Station: Variable Frequency Drives and**
95 **SCADA ready equipment purchase \$32,100.**

96 Mr. Brewer expressed that this station has been in operation for 15+ years to improve pressure in the
97 Sunhill neighborhood. We have been experiencing pressure control issues and installing these speed
98 drives to provide the proper pressure to the neighborhood. We have solicited three quotes through
99 vendors, and we did not solicit quotes through the sealed bid process. Out of the three vendors that do

100 this type of work, one bowed out and the other two came in with quotes within \$400 of each other. We
101 are proposing to proceed for the \$32,100. This would enable the station to be connected to the SCADA
102 system that operates our water system. We need the Board consent to move forward with the quote
103 process rather than the sealed bid process and the funds of \$32,100 to move forward. Chairman Plante
104 made the motion to approve this CRF in the amount of \$32,100 to eliminate any further water issues,
105 seconded by Selectman Hoelzel, MOTION CARRIED 4-0-0.

106

107 **Parks Equipment Vehicles & Facilities/Purchase Tractor to replace 1994 Kabota B2150 Tractor; \$31,100:**

108 Mr. Brewer DPW to purchase and replace the Parks Tractor. This equipment is undersized for our use as
109 there is not enough power in the hydraulics. We have been in contact with local vendors in our area and
110 looked at the State bid system in NH and MA. NH does not carry a bid for a tractor; MA does but there is
111 not a tractor equal to what we are proposing here. DPW has solicited 6 different quotes through vendors
112 to assist in this process and we have selected the Coyote DK 4710 tractor for \$31,100, the lower end of
113 the pricing. The CIP equipment account had allocated \$48,000 for this replacement, approximately 35%
114 lower. Selectman Long would like to know who gave us the best warranty, spend more and get something
115 better. The all come with 2-year warranties. We focused on the hydraulics pump flow and lifting capacity
116 for our needs. The attachments that we currently have will fit on this updated tractor. Chairman Plante
117 made a motion to approve to replace the 1994 Kabota tractor in the amount of \$31,100, seconded by
118 Selectman Long, MOTION CARRIED 4-0-0. The 1994 Kabota will be auctioned off.

119

120 **Purchase of 10 Old Fremont Rd/Total Purchase price \$215,872.**

121 Mr. Ilesley stated that this includes all closing cost associated with this property. The Bean Tavern closing
122 did not happen due to more clean up needed and has been delayed. Chairman Plante made a motion to
123 approve the \$215,872 to purchase the Bean Tavern, seconded by Selectman Long, MOTION CARRIED 4-0-
124 0.

125

126 **Selection of Board Member for Old Firehouse Construction Manager Selection Committee:**

127 Mr. Ilesley stated due to the CRF not being approved for the Facilities Revitalization, this item can be tabled
128 to a later date; MOTION TO TABLE ITEM – ALL AGREED.

129

130 **Bid Openings:**

131 **Street Sweeping:**

132 **FB Hale Inc – Hudson NH**

133 Hrly rate for sweeping \$130/hr

134 Hrly rate for travel is \$130/hr charged both ways

135 Sweeping Hrs – approx.. 84 hrs

136 Total Hrs approx. 100 hrs @ \$130/hr

137

138 **Immaculate Power Sweeping, LLC, Pelham**

139 All-inclusive hrly rate \$145/hr

140 Estimated hrs: 170 hrs

141 Estimated total Contract \$24,650

142

143 **Talco Enterprises, LLC, Nottingham**

144 All-inclusive hrly rate \$125/hr

145 Estimated hrs: 150-170 hrs

146 Estimated total Contract \$18,750 - \$21,250

147 **Talco Enterprises, LLC, Nottingham**

148 All-inclusive hrly rate \$125 + \$45 per sweeping machine + 45/hr for dump truck with laborer and
149 backpack blower, hand tools, haul-away sand etc.

150 Estimated hrs: 145-160 hrs
151 Estimated total Contract \$18,750 - \$24,650 - \$27,200

152

153 **Catch Basin Cleaning:**

154 **Triton Storm Water – Harrisville, RI**

155 All-inclusive per Basin - Cleaning rate \$50/ea

156 All-inclusive per Basin – Inspected but Cleaning not required rate \$35/ea

157 Hourly Truck Rate \$135/hr

158

159 Eastern Pipe Service, LLC – Bow

160 All-inclusive per Basin - Cleaning rate \$55/ea

161 All-inclusive per Basin – Inspected but Cleaning not required rate \$25/ea

162

163 **Use of Town Land Approval Process and Discussion:**

164 **JC Rooney -GSBL** – looking for use of Welch Field for adult baseball on Sundays. 7 Sundays willing to work
165 with town. Richard Lassard - Vice President of the Babe Ruth Baseball League associated through RYAA;
166 he has concerns regarding scheduling and use of the fields with other organizations. Mr. Ilsley stated that
167 the town staff committee is working on a fee table for the use of the fields and formalize this process and
168 generate funds for the town for the use of these fields. Chairman Plante made a motion to approve the
169 use of the Welch Field for Mr. Rooney of GSBL and suggests that he collaborate with RYAA and Recreation
170 to secure your dates; and approve all dates requested, seconded by Vice Chair Hoelzel, MOTION CARRIED
171 4-0-0. He will or can make a donation to RYAA for the community.

172 **National Day of Prayer/ Raymond Baptist Church** – Use of Town Common: May 6th: Vice Chair Hoelzel
173 made a motion to approve the land use, seconded by Selectman Long, MOTION CARRIED 4-0-0.

174

175 **2021 Road Construction:**

176 Mr. Brewer stated that they have continued discussions with Pike Industries for the repair and
177 maintenance of the roads that we had issues from last year. They have agreed to 2021 work with us
178 provided that they honor the 2019 pricing which they agreed to do. If the Board agrees, we will proceed
179 for Pike to come in and do the repair and proceed with Pike to finish the scope of 2021 work under 2019
180 contract pricing.

- 181
- 182 • Complete Harriman Hill Rd, remaining section and place topcoat to Rt 27
 - 183 • Langford road from Boat ramp to Candia line, topcoat on areas that were worked on last year
 - 184 • Scribner road, repair and topcoat and Lane Road

184 We do not have enough money even with 2019 pricing to complete all of these, but we will get close. Can
185 we proceed with Pike as stated above. The 2019 pricing includes materials as well. We want to move out
186 on this as quickly as possible before the stimulus money comes to municipalities; we want to secure the
187 process to stay on track. We have enough funding to push forward, if we go out to bid, we will get caught
188 up in the stimulus trend. Chairman Plante made the motion to allow the DPW to continue to use Pike
189 Industries at the agreed upon 2019 pricing without going out to bid; Mr. Brewer will get the unit 2019
190 pricing to the Board to give an approximate amount, Selectman Long seconded, 3-0-1. Chair Plante
191 mentioned Bayou Road and the beaver issues. The DPW has secured a trapper to help control the beaver
192 population.

193

194 Resident Concerns:

195 **Mrs. Patricia Bridgeo** came forward to discuss her concerns regarding transparency and getting
196 information to residents. Language and how items are presented so that residents can understand what
197 is being discussed is important so we can be involved in these discussions. Getting information in this
198 town is almost impossible, not accessible. She gave some examples of information regarding an
199 organizational chart of the town and we cannot find this item when it is hard to follow the program. We
200 need to think outside the box and use technology to get the word out to people and make it easy to follow
201 along with the program. A consistent problem is when residents are asked for their input and the resident
202 does not have the information or the time to formulate a thought let alone give an answer. She stated
203 that in taking notes from this meeting she has so many questions just from this meeting alone; she wants
204 to know the protocol to address them with the board or how to go about doing that. Procedures for these
205 meetings are confusing.

206 She also brought up a situation regarding agendas and how items are not listed so that we know how to
207 partake in these meetings, these are all boards. **Ms. Kera Clements** gave an example to the Board of this
208 very statement.

209 **Ms. Patricia Bridgeo** asked about the master plan process and the trifecta of adding an agricultural
210 commission, as well as capitalizing on our recreation, education to use and help us to capitalize on
211 Raymond's assets. Discussions face to face is productive and if we have questions who do we go to as we
212 don't have an organizational chart to follow. Mr. Ilsey stated that there is an organizational chart was
213 more of a narrative and was focusing on the front-end changes. She is having trouble sending emails to
214 the Board. She stated that we have done a great disservice using Zoom and has isolated and people are
215 not being heard at all.

216

217 **Unanticipated Funds Brought forward to the Town:**

218 Aggregate funds leftover from the Sunview Fire. Tabled to next meeting, Board agreed.

219

220 **Approval of Board Minutes:**

221 Vice Chair Hoelzel made a motion to accept the March 22, 2021 meeting as presented, seconded by
222 Chairman Plante, MOTION CARRIED 4-0-0.

223

224 **Other Business and Board Correspondence/Announcements:**

225 **Board of Selectman Meetings Time Change:**

226 Vice Chair Hoelzel made a motion to formally change the Board of Selectmen meetings start time from
227 6:00 PM to 6:30 PM until further notice, seconded by Selectman Long, MOTION CARRIED 4-0-0.

228 Chairman Plante continued to read the announcements.

229

230 Board Correspondence Sent/Received:

231 **Intent to Excavate**

232 Map 28.3/Lot 120/lot 44 – Vice Chair Hoelzel made a motion to approve, seconded by Selectman Long,
233 MOTION CARRIED 4-0-0.

234 Map 10/Lot 3 - Chair Plante made a motion to approve, seconded by Vice Chair Hoelzel, MOTION
235 CARRIED 4-0-0.

236 **Notice of Intent to Cut**

237 Map 17/Lot 82 – Chairman Plante motioned to approve the intent to cut and that the cord wood cut in
238 the ROW, belongs to the Town , seconded by Vice Chair Hoelzel, MOTION CARRIED 4-0-0.

239 **Permit to Conduct a Raffle** – American Legion Auxiliary – raffle drawing 6/24/21, Vice Chair Hoelzel
240 motioned to approve, seconded by Selectman Long, 3-0-1.

241 **Appointment of Town Office – Police Department** – Richard Labell, Chairman Plante read appointment
242 to Detective Sargent. Document signed.

243 Appointment of Cable Committee member, paperwork left behind, moved to next meeting to appoint.

244

245 **Citizen Question/Answer Comments:**

246 Tina Thomas: came forward to give information to the Board regarding the McCarthy property. Told
247 someone to go out there. They are not following EPA rules. The grappler cutter blew a hydraulic line and
248 sat there for three days leaking; there is no hale bales or plastic sheeting for the brooks; they were out
249 there at 7AM on Saturday. End of Mark Lane. She also commented on transparency. We need more.
250 Vice Chair Hoelzel state that there is an agenda is put out ahead of time, on the website, if people have
251 questions, come, and ask. This Board has been transparent in getting information out to the public.

252

253 Kevin Woods came forward to ask about his appointment to the Cable Committee. He will not be
254 available to come to the meeting on 4/26. What is the Boards intention? Vice Chair Hoelzel wants to
255 look at the documents on whether the coordinator should be on the cable committee as a member. It
256 will be discussed at the 4/26 Board meeting. Mr. Ilsley does not have any comments regarding Board
257 appointments.

258

259 Phil Merrill – resident – discussed finding this information is hard to find. WA #29 was brought up
260 regarding the purchase of body camera and had concerns regarding maintenance fees as this moves
261 forward and these fees would impact the taxpayer. Mr. Ilsley stated that the maintenance fees will be
262 covered in the operational budget. Right now, we have hard card stock that we have administrators
263 process it from a processing standpoint it is actually cheaper for us to do this through the administrative
264 fees. This digital scanning will bring us up to speed and more accurate and timelier. The operational
265 budget covers the fees.

266

267 **Town Manager Report:**

268 1) The State sent us a notice violation for turning in the MS4 Plan in late, we have since completed
269 the plan and submitted it as required. However, MS4 in the next couple of years will require the
270 Town to take actions in accordance with he Plan and will require long-term MS4 Capital Funding
271 Strategies. We are currently evaluating contracting out experts to help develop the plan so we
272 can the comprehensive strategy required, covering capital investment, best practices, public
273 education, and zoning.

274

275 2) I met with Congressman Pappas' Office last week to present our \$4,000,000 Water Tower Grant
276 Application. In addition, I pitched the \$11,000,000 Grant for a Downtown wastewater system.

277

278 3) We continued our work with the NH Department of Economic Development regarding the
279 potential bed down of a new Distribution Center; details are limited but we will keep the Board
280 posted as the effort progresses.

281

282 4) In tandem with the Economic Development efforts, we will also be working with the NH Dept of
283 Economic Development as well as Regional Economic Development Center to seek out other
284 funding options to support the Wastewater Treatment facility

285

286 5) This week will be the first meeting for the Emergency Management Working Group regarding
287 the Hazard Mitigation Plan and next week Emergency Management Working Group will start its
288 overhaul of the Emergency Operation Plan; both plans were last updated in 2015.

289

- 290 6) Bean Tavern, the scheduled closing for the Bean Tavern was last Friday; however, the property
291 was not full cleared as per the Purchase and Sales Agreement; so, the closing has been pushed
292 back. We have met with the property agent to re-inspect the property and he will get us a date
293 when clean up should be complete.
294
- 295 7) Sunview Apartments; There is only one resident still looking for a permanent place and the
296 owners are moving forward with demolition and are discussing re-building in the location.
297
- 298 8) The Town Fair Committee has already started discussions for the 2021 Town Fair, and we are
299 establishing working group to help plan the 4th of July Celebration.
300
- 301 9) We met with Waste Management to discuss the Board's desired way ahead with curbside
302 pickup. There is resistance from WM regarding them migrating to private curbside and they also
303 did not seem to like the idea of shortening the contract from February to End of December. A
304 comprehensive transition plan will need to be developed and we would like to proceed with
305 developing Request for Proposals for private haulers to enter contracts with the Town to
306 provide access to a waste management facility to our residents through private contracts.
307

308
309 **Board of Selectmen Report:**

310 Selectman Long, no comment, Selectman Campbell, no comments, Chair Plante, working on Memorial
311 Day Parade, he will attend Planning Board meeting later this week. Vice Chair Hoelzel, no comments
312

313 **Adjournment:**

314 Selectman Long motioned to adjourn, seconded by Vice Chair Hoelzel, MOTION CARRIED 4-0-0.
315
316

317 Minutes Recorded By:

318 Deborah Intonti
319 Executive Assistant to the
320 Board of Selectmen and Town Manager

These **amended minutes** are draft and
are on file in the Town Clerks office for
viewing.

Town of Raymond
Board of Selectmen Draft Minutes
Monday April 26, 2021
6:30 p.m.

Attendees:

Scott Campbell
Kathleen Hoelzel
George Plante
Christopher Long

Staff:

Joseph Ilsley, Town Manager
Deborah Intonti, Exec, Assist.

Chair Plante opened meeting at 6:30 p.m.

Pledge of Allegiance: Recited.

Moment of Silence: Warren Cross, Rodie Krantz

NonPublic Session RSA 91A:3,II (c) Reputation: Vice Chair Hoelzel made a motion to enter into nonpublic, seconded by Selectman Campbell. Chair Plante polled the board, Long Y, Campbell Y, Hoelzel, Y, Plante Y. Entered at 6:32 p.m. Announcing they will return to public session. Vice Chair Hoelzel stated that the nonpublic minutes will be sealed until January 15, 2022. Returned to public session at 7:12 p.m.

Public Comments:

Dismissed by Board Chair. Tina Thomas wanted to make a comment, but the meeting was late, and the Chair moved the meeting along.

Appointment to Lamprey River Advisory Board:

Therese Thompson was present at the meeting via zoom and was appointed to the Lamprey River Advisor Committee as the Raymond Representative. Selectman Campbell read the appointment into the record. A motion was made by Vice Chair Hoelzel to accept the appointment of this candidate, seconded by Selectman Campbell; motion carried 4-0-0. Mr. Ilsley stated that he would like to see a monthly report and would like to set up a meeting with Therese Thompson to discuss the MS-4 Water Shed. She will be glad to meet. Therese Thompson stated that she recently attend the Rockingham County Commission meeting and gave a presentation about the Lamprey River Advisory Commission. She stated that Dennis Garnham is interested in being on the LRAC as well.

Appointment to the Cable Committee:

Vice Chair Hoelzel made a motion to appoint Kevin Woods to the Cable Committee until January 15, 2022, seconded by Selectman Long, motion carried 4-0-0. Chairman Plante swore in Kevin Woods, all paperwork was signed and submitted.

Proposed Appointments to Bean Tavern Steering Committee Interviews:

The appointees are: Patricia Bridgeo, Paul Brown (not in attendance), Tracy Merrill, Phil Merrill (withdrew), Kathy McDonald, Terri Dolan, Gary Brown, Joyce Wood. The Board asked a question to each candidate:

1) Why do you want to be on this committee?

Each member had an opportunity to give their answer to the Board members in public. Mr. Ilsley stated that he would be available to the candidates to schedule a site visit on Friday for a walkthrough. Each member was interested in that idea.

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Proposed Appointments to Board of Selectman Interviews:

The appointees are: Patricia Bridgeo, Tim Cahill, Tina Thomas, Anthony Clements, Joe Lister, Robert McDonald, CJ Fitton (not in attendance). The Board asked a series of questions to each proposed candidate:

- 1) How long have you lived in Raymond and why do you want to be a Board of Selectmen?
- 2) Name a couple of things that the current Board is doing well, and a couple of things that we need to work on?

Each member had an opportunity to give their answer to the Board members in public.

CRF For the Wastewater/Water Tower Engineering:

Mr. Ilsley stated that they have been in discussions with Congressman’s Pappas office regarding grant funding for this project to get a \$4M dollar grant to address the water tower; we have also selected a site selection site to put in on a high ground downtown to give more elevation. We now need to move forward to do the engineering study. The first CRF is the Water Storage in the amount of \$10,000 for the engineering services who are already under contract to do the work. In addition to that we have the Wastewater Treatment Facility; in which Executive Counselor Stevens had been in constant contact with us in assisting us through this process and advocating at the State level. We had a meeting today with DES to seek funding for an \$11M grant for wastewater treatment facility as part of the economic model to leverage business development to make the lives of our residents easier and reduce the tax rate and get the community we want. The Wastewater Treatment Facility is \$11M we have been competitive as we have been approached by a Fortune 150 company come into our town and they need us to do the wastewater treatment and that is why we are looking into the grant. The CRF for the Engineering study is in the amount of \$24,170.00. These funds would come out of the town facilities. Vice Chair Hoelzel made a motion to approve the Wastewater Feasibility Study in the amount of \$24,170.00; seconded by Chair Plante, MOTION CARRIED 3-0-1. Selectman Campbell abstained. Vice Chair Hoelzel made a motion to approve the Tank Siting Assessment in the amount of \$10,000, seconded by Chairman Plante, MOTION CARRIED 3-0-1. Selectmen Campbell abstained.

State Blue Bag Update:

Mr. Ilsley stated that we would like to bring this service back; at this time, we have a staffing shortage and we have made some adjustments to the program. Due to staff shortages, we do not have the staff to drive around and pick up the blue bags, we are asking that anyone that wants to participate in the roadside cleanup, go to the website and fill out the fillable form, print it off and bring to DPW to collect the amount of blue bags that you will be filling with roadside trash, then drop of your blue bag at the drop off spot at the highway garage. Anyone who has large items that cannot be put in a blue bag, we are asking that you let DPW know where the large item is located, and the town will make arrangements to dispose of it. As staffing improves, we will alter the plan.

2021 Road Work Update:

Mr. Brewer stated that based on the information given to him from the last Board meeting he has been corresponding with Pike Industries and are wrapping up the negotiations; he gave them the full list of the roadwork that needs to be completed or done, and we do not have the funds to cover all of it. He will continue to discuss with Pike and revisit the scope of the work and narrow it down to fit our budget. At the last meeting the Board requested that you wanted pricing for 2019. Mr. Brewer read the 2019 pricing to the public.

- Machine Applied Bituminous Concrete Wearing Course - \$88/Ton
- Bituminous Binder Course - \$82/Ton
- Crushed Gravel - \$29/Ton
- Reclaiming Activity - \$5/Sq Yd
- Supplemental Stone - \$55/Ton
- Hand Applied Wearing and Hand Applied Binder Course - \$135/Ton for each

105 Pre-Cast Concrete Headwalls - \$1,500/ea

106 18" Pre-Cast Headwalls - \$1,500/ea

107 HDPE Pipe installed 15" - \$225/ft

108 HDPE Pipe installed 18" - \$225/ft

109 Once negotiations are concluded, Mr. Brewer will be able to come back before the Board and give definite pricing and address any costs savings.

110

111
112 **Emergency Management Working Group-Face Mask Policy Recommendations:**

113 Mr. Ilsley stated that this newly formed group has met to address any Emergency Management issues. Due to the Governor's statement to lift the mask mandate which went into effect on April 16, 2021. The group evaluated the current trends in the towns, State and Cities around Raymond. When looking at the data, Raymond was one of the highest infection rates in the State of New Hampshire. Based on those trends we recommend that there be no changes in the mask mandate at this time with regard to town policies and facilities. The SAU is making the same recommendation.

119 1) Hold off on lifting the mask mandate until the EMWG who want to get the vaccine have an opportunity to do so; there will be no liability to the town. Their concern is as employers if an employee does get infected would the Board have known at the time that there was an increased risk; if yes, then it would be an exposure liability. Most employees are or have initiated the vaccine process.

124 2) Sustain over the next three weeks the significant reduction of the local infection rate data points from the State and monitor them. Once employees have been vaccinated, then the mask mandate can be lifted.

127 Selectman Long stated that he doesn't believe that the mask issue should be a mandate, he didn't think it should be forced fed, it should be optional. Too many communities are force feeding their people to wear masks; COVID is a legitimate threat, but not forced by any form of government and should be optional. Selectman Campbell agreed with Selectman Long.

131 Selectman Campbell commented on the liability to the town, unless that person can prove that they have not gone to any other business in town, how do we prove that they got COVID from a town building? Mr. Ilsley stated that we cannot prove it, but it does expose the liability.

134 Vice Chair Hoelzel motioned that not everyone has had the opportunity to get their series of shots and we would like to ensure that we are protected and not passing anything to other employees. We should do all we can to prevent any liability to staff, ourselves and citizens. We should take it one step at a time and we should continue with the EMWG recommendations presented to the Board, seconded by Chairman Plante, MOTION FAILED 2-2-0.

139 Mr. Ilsley asked for clarification on going forward; Selectman Campbell stated "if you want to wear a mask, do it; if you do not, don't; optional".

141 Chairman Plante stated that what it we state that the employees need to continue to wear a mask so we are covering our employees. If a citizen wants to follow the optional, they can do so. Can we come up with a plan as the Board is split at this time.

144 Mr. Ilsley stated as this moves forward; if two employees that are vaccinated are in the same vehicle, in an office, then no mask, if an employee is in a common area or with someone who is not vaccinated, then masks are required.

147 Selectmen Long stated that he felt that this was just another way to push/force the vaccine and it is not a fair situation. If someone who has not been vaccinated should be forced to wear a mask. Mr. Ilsley stated that without these procedures, if we loose employees in any department, it is devastating, and we cannot be down and not be there to deliver services to our residents that is why we facilitated these procedures. The employees will still be required to wear a mask as they are under the Town Manager jurisdiction; the Board makes decisions on town facilities (with the exception of the Library which is under the jurisdiction of the Library Trustees).

154 Vice Chair Hoelzel adjusted her motion; that people using town facilities be it employees or visitors that the mask mandate stay in affect for the next three weeks; seconded by Chairman Plante; MOTION FAILED

156 2-2-0. Selectman Campbell stated it has been over year , we have done our time, if employees want to
157 wear masks, by all means do so. Selectman Long motioned to make it optional for people who want to
158 wear the mask, wear it; if there are people who don't want to wear the mask, they shouldn't be force fed;
159 seconded by Selectman Campbell; MOTION CARRIED 3-1-0. Vice Chair Hoelzel opposed. It was also stated
160 that we are CDC compliant with the outside facilities mask mandate.
161

162 **Old Parks Tractor Continued Discussion:**

163 Mr. Ilsley stated at the last Board meeting we discussed the Parks Department Kubota Tractor and how it
164 is taxpayer funds that purchased the tractor. We would like to ask the Board permission to transfer the
165 tractor to the SAU for their use as they are looking for a tractor. Mr. Brewer stated that there are times
166 when the SAU needs assistance from the town on a project, but we do not have the manpower to spare;
167 this would allow them to be able to do their own work when needed. Selectman Campbell suggested a
168 lottery for Raymond residents. Registered residents purchase a lottery ticket to acquire the tractor and it
169 stays in the community. Mr. Ilsley stated that transferring the tractor that the taxpayers already paid for
170 will ensure that the SAU who needs a tractor, does not have to go out and reach into the taxpayers' wallets
171 again, as this one is already paid for by the taxpayer. Selectman Campbell made a motion for a raffle;
172 Selectman Long seconded, no formal vote was polled. Vice Chair Hoelzel made a motion that put the
173 tractor on GovDeals for auction, Selectman Campbell would like the raffle idea brought forward and raffle
174 at the Town Fair 3-1-0. Vice Chair Hoelzel opposed.
175

176 **Unanticipated Donations/Funds to the Town:**

177 Vice Chair Hoelzel made a motion to accept the remaining aggregate funds from the Sunview Fire in the
178 amount of \$4,636, seconded by Selectman Campbell, MOTION CARRIED 4-0-0. Vice Chair Hoelzel made
179 a motion to accept the final check donations for the Sunview Fire Victims in the amount of \$48,523.01,
180 seconded by Selectman Campbell, MOTION CARRIED 4-0-0.
181

182 **Other Business and Board Announcements:** Chair Plante read the announcements.
183

184 **Board Correspondence Sent/Received:**

185 Chair Plante read a statement letter sent to the Board from Kera Clements who asked to have the letter
186 read into the public minutes and attached to the minutes. See attached letter.
187

188 Mr. Ilsley restated the Sewer Overlay District process as requested in the letter. The discussion is why
189 are we talking about a wastewater treatment facility when the sewer overlay was removed. The sewer
190 overlay district was removed was because the Planning Board did its job. The sewer overlay district is an
191 economic incentive, to encourage property and business to come to town. The other thing it does is it is
192 overlaid in a commercial area or industrial area that eases our requirements and allow mixed use as
193 well. When removed you are removing the map the; the economic incentive to draw businesses/buildings
194 in and you remove the allowance on the mixed use in the industrial areas. Years ago, this overlay was Exit
195 4 but it never happened. When their sunset clause in their plans expired it became obvious that project
196 was done and not going to be completed. The Planning Board in a timely fashion removed it. What it does
197 not do is restrict the ability of the town for the waste treatment facility (sewer plant and waste facility –
198 two different items).
199

200 Rockingham County Commissioners Proposed Budget for Rockingham County: This report was mailed to
201 the Board for their review. Chairman Plante would like it to be placed on the website for residents to
202 view.
203

204 **Land Use Request for Approvals:**

205 Yoga – Inspired Health – use of Riverside Park -Selectman Long asked about fees, those will be brought up
206 at the public hearing. Vice Chair Hoelzel made a motion to approve the use of Riverside Park subject to

207 the fee schedule that will be implemented per the town; seconded by Selectman Long, MOTION CARRIED
208 4-0-0.

209
210 **TriTown Renegades-** Welch Field/Fundraiser Yard Sale:

211 Chair Plante made a motion to approve the use of Welch Field subject to the fee schedule that will be
212 implemented per the town; seconded by Selectman Long, MOTION CARRIED 4-0-0.

213
214 **Wedding-** Chair Plante made a motion to approve the use of Town Common subject to the fee schedule
215 that will be implemented per the town; seconded by Selectman Long, MOTION CARRIED 4-0-0.

216
217 **Certification of Excavation Yield Tax:** \$6,832.00; Vice Chair Hoelzel made a motion to approve, seconded
218 by Chairman Plante, MOTION CARRIED 4-0-0.

219
220 **Cemetery Deeds (2)** – signed no vote to approve necessary. 163 and 164 section A.

221
222 **Approval of Board Minutes:**

223 Vice Chair Hoelzel made a motion to accept the minutes of April 12th as amended, Selectman Campbell
224 stated the minutes need some work and there is missing information and motioned to approve the video
225 minutes not the written minutes; per discussion; Vice Chair Hoelzel made a motion to review the minutes
226 of April 12th at the next Board meeting, tabled them until then, seconded by Chairman Plante.

227
228 **Citizen Questions/Answers:**

229 Patricia Bridgeo came forward to ask about the sewer overlay district discussion. The Planning Board
230 should take another look at this plan because they don't know necessarily want the growth that a
231 wastewater treatment brings with it. She asked what does the town want? If what the town has for
232 businesses does not require a wastewater treatment plant, we are spending money on surveys and
233 developing something that if not in the towns economic best interest for growth; we put the cart before
234 the horse. Mr. Ilsley responded to her discussion as he explained he executes what the Board directs the
235 town manager to do including economic development and growth. Lee Weldy discussed the Exit 4 project,
236 the original intent was to extend to downtown, the end goal for the TIFF District was to tie in downtown.
237 Tim Cahill commented that he agrees with the comments here tonight the Board needs to start doing is
238 disseminating and communication with the citizens so that they understand the projects.

239
240 **Town Managers Report:**

241 **Bean Tavern:** A follow inspection of the Bean Tavern has occurred along as a Walkthrough with the BOS
242 Chair and the debris issues have been adequately addressed. I have signed and forward the closing
243 documents to the Town Attorney and the property should officially transition to the Town this week.
244 Once under Town control, we will lock up the facility and evaluate any recommended immediate actions
245 to render the property safe and prevent damage.

246 **Grants:** We are actively seeking grant funding to address infrastructure initiatives to foster economic
247 growth:

248 **\$4,000,000 Water Storage Tower Grant:** We are actively pursuing a \$4,000,000 Water Storage
249 Towner Grant through Congressman's Pappas' Community Advisory Board. If successful, this
250 grant will dramatically lift capital burdens off the Water Department, increase fire suppression
251 capacity, address State of New Hampshire guidance and help foster economic growth.

252 **Downtown Wastewater Treatment Facility Grant:** The second part of the Downtown Strategy is
253 to secure \$11,000,000 Grant to create a Downtown Wastewater Treatment Facility. If successful,
254 it is estimated the two projects could unlock the economic potential of Downtown, Exit 4 and the
255 Exit 4 Industrial Zone.

256 **Other Potential Grants:** In addition, we have reached out to the Regional Economic Development
257 Center to evaluate potential Infrastructure grants to facilitate economic growth in the North West
258 portion of Town along Route 27. Currently we are exploring the feasibility to secure grant funding

259 and public private partnership to unlock the economic potential of Industrial rea on the Thibault
260 property, and the commercial properties along properties along Route 27. This effort would also
261 include the Town securing the water resources on the Thibault property.

262 **State of NH Economic Development Partnership:** In conjunction with the first two grant discussions, last
263 week we met again with the Site Selection Team for the Fortune 150 Company. If Raymond is selected it
264 would be a Distribution Center like Wal-Mart and would have the potential of approximately \$700,000 in
265 new tax revenue growth to offset the tax impact to resident and the creation of over 200 local jobs.

266 **Town Emergency Operation Center (EOC):** In conjunction with re-writing the Town's Emergency Plans,
267 evaluating the Emergency Management Communication System, we are also looking the Town's EOC. In
268 theory, the EOC is supposed to be in Torrent Hall at the Safety complex, however, has never been set up
269 to preform that function. Currently, members of the Emergency Management Working Group have been
270 tasked with evaluating this facility to determine what will be needed to convert this into a fully functional
271 Emergency Operations Center and Public Affairs location to support Media engagement in an emergency.
272 In addition, this will also address the BOS' request to create an alternate location with AC for Board
273 Meetings. Even if this effort proves unsuccessful; Raymond has been elevated on the State radar for
274 economic development.

275 **2021 4th of July Planning:** The Town is seeking volunteers to help plan and support the 2021 4th of July
276 Festivities. Planning for this event will be facilitated through the Town Staff and is projected to have, a
277 parade, live music, and free family activities. However, to make this event a success we need community
278 support, and we are asking for planning and day of volunteers. If you are interested, please contact Deb
279 Intonti. In addition, we would like, if possible, to have a Board Member appointed to this committee.

280 **Town Fair Committee Challenge:** The Town Fair Committee has challenged the Board and myself to enter
281 the 2021 Outhouse Race; I am in if you are.

282 **Return of Joe with Joe:** This Friday April 30th, Joe with Joe will return to the Long branch from 10:00 AM
283 to 11:00 AM. If there is enough public interest, we could do an after-hours Joe with Joe, on the night of
284 the BOS meetings from 5:00PM - 6:00 PM

285 Mr. Ilsley also gave a rundown of Recreation events for the summer months.

286
287 **Board of Selectmen Report:**
288 Selectman Long, no comments, Selectman Campbell no comments, Vice Chair Hoelzel, will attend the
289 Budget Committee meeting coming up on 5/18/21, Chair Plante will be attending a Planning Board
290 meeting.

291
292 **Adjournment:**
293 Selectman Long made a motion to adjourn the public meeting at 9:35 p.m., seconded by Vice Chair
294 Hoelzel, MOTION CARRIED, 4-0-0.

295
296 **Attachment:** Kera Clements Letter to BOS
297

298 Minutes Recorded By:
299 Deborah Intonti
300 Executive Assistant to the
301 Board of Selectmen and Town Manager

These minutes are draft and are on file
in the Town Clerks office for viewing.

From: Kera Goldsmith <Kera.Goldsmith@gmail.com>

Date: April 26, 2021 at 11:56:14 EDT

To: gplante@raymondnh.gov, khoelzel@raymondnh.gov, dcampbell@raymondnh.gov, clong@raymondnh.gov

Subject: Public Input for BOS Meeting 4/26/2021

Dear Board of Selectmen,

Unfortunately I am unable to attend this evening's meeting; however I do have some questions I would like to have addressed. Please read this email as part of the public input section and attach to the meeting minutes.

In reviewing the meeting minutes from April 12, 2021 I noticed that much of the content of the minutes have been paraphrased leaving pertinent information out. For example, I spoke up during an agenda item brought forth by Patricia Bridgeo about citizens' concerns. My first name was excluded and the details of the example I spoke of were excluded. My understanding is that meeting minutes, once accepted, are the only legally recognized documentation under RSA 91A of our town meetings. If a question were to arise down the road on a matter brought to the board's attention, meetings would be the only reference recognized, not the audio or video recorded. If this is correct and only a last name has been captured to identify my public comments how would anyone know if it were me or one of the three other Ms. Clements' in town?

I would also like to understand why our Town Manager's report included multiple items relating to a Wastewater Treatment Facility when we resoundingly defeated and removed the sewage overlay district at the polls in March?

I feel these items give a strong indication of the need for more consistency and structure within our town government, including an organizational chart which identifies the appropriate personnel, procedures and policies.

Thank you very much for your time and I look forward to your response,
Kera Clements

Deborah Intonti

From: Scott, David <David.L.Scott@dot.nh.gov>
Sent: Friday, April 30, 2021 7:24 AM
To: Deborah Intonti
Subject: RE: Raymond - Dudley Road discussion at May 3 Selectboard meeting

Hi Deb,

Per my last email, is it acceptable for both Steve and I to attend in person?

And the only information we were going to share ahead of time was in the email – “the topic is a forthcoming downposting to Passenger Vehicles – 3 Tons, as well as placing barrier to limit the bridge to one lane of traffic with a Stop/Yield condition or, possibly, a Stop/Stop condition. (We are working out the recommended signage with NHDOT’s Bureau of Traffic.)”

If it is easier to discuss, please call me at 887-5092. My calendar is open all morning.

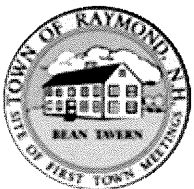
Thanks,

David L. Scott, PE
In-House Design Chief
Bureau of Bridge Design - NHDOT
(603)271-2731
(603)271-2759 fax
David.Scott@dot.nh.gov

From: Deborah Intonti <dintonti@raymondnh.gov>
Sent: Thursday, April 29, 2021 3:51 PM
To: Scott, David <David.L.Scott@dot.nh.gov>
Cc: Deborah Intonti <dintonti@raymondnh.gov>
Subject: RE: Raymond - Dudley Road discussion at May 3 Selectboard meeting

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Good Afternoon David – all set for May 3rd BOS meeting. The Board would like to have one person physically at the meeting (which you had stated would be you) and Steve can come in via zoom. I will let our zoom coordinator know that Steve will be sharing his screen to show slides. If you can send me any information that you want the Board to review prior to Monday, please send along by tomorrow morning early so I can get the packets out to the Board electronically. Thanks



Thank you,

2021 Proposed Budget - RCTV

Budget Line	Line Item	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	Notes
03-8012-001	Cable-Wages	\$17,000.00	\$18,087.85	\$19,000.00	\$18,055.43	\$19,000.00	Coordinator 20hr/week
03-8012-002	Cable-Postage	\$25.00	\$0.00	\$25.00	\$41.58	\$50.00	mail
03-8012-005	Cable Office Supplies	\$300.00	\$135.08	\$200.00	\$261.64	\$300.00	papers, pens, toner
03-8012-006	Cable Telephone	\$3,000.00	\$3,197.84	\$4,000.00	\$3,246.70	\$3,500.00	tel./internet/alarm
03-8012-007	Computer expenses	\$3,000.00	\$237.28	\$2,000.00	\$264.87	\$1,000.00	Software
03-8012-008	Dues & Memberships	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	NH Coalition for Community Media
03-8012-009	Legal	\$3,000.00	\$2,508.00	\$3,000.00	\$2,562.54	\$2,000.00	Franchise Agreement
03-8012-011	Cable Advertising	\$200.00	\$0.00	\$50.00	\$0.00	\$25.00	Legal Postings
03-8012-012	Cable Training	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	Classes
03-8012-013	Cable travel & meetings	\$100.00	\$134.64	\$150.00	\$30.00	\$50.00	NHCCM & Deliberatives
03-8012-015	Cable Supplies	\$500.00	\$0.00	\$200.00	\$654.59	\$700.00	Cables, Adaptors, Gaffers tape, USB drives
03-8012-029	Equipment maintenance	\$5,000.00	\$840.88	\$3,000.00	\$198.00	\$2,000.00	Repair or replacement
03-8012-031	Operating Equipment	\$5,000.00	\$74.07	\$3,000.00	\$599.99	\$2,000.00	Monitors, cameras, etc.
03-8012-050	Cable Contracted Services	\$8,000.00	\$7,851.43	\$8,500.00	\$6,511.68	\$7,000.00	Computer support, On Demand services, Streaming services, School maintenance
03-8012-071	Cable FICA	\$2,200.00	\$2,068.05	\$2,500.00	\$2,001.98	\$2,500.00	Coordinator FICA
03-8012-101	Cable-Camera Operator	\$8,500.00	\$8,945.00	\$9,000.00	\$7,715.00	\$8,000.00	Gov. Meeting operators
	Conference Operators				\$0.00	\$7,000.00	Zoom Operators
Total Expenses		\$56,025.00	\$44,180.12	\$54,825.00	\$42,144.00	\$55,325.00	
Revenues							
Franchise Fee		\$89,000.00	\$84,351.42	\$84,000.00	\$84,866.59	\$85,000.00	
Interest		\$15.00	\$174.08	\$150.00	\$47.67	\$50.00	
Total Revenue		\$89,015.00	\$84,525.50	\$84,150.00	\$84,914.26	\$85,050.00	
Operating Balance		\$32,990.00	\$40,345.38	\$29,325.00	\$42,770.26	\$29,725.00	