

TOWN OF RAYMOND, NH

2022

WARRANT ARTICLE OVERVIEW

DELIBERATIVE SESSION



Presented by the
Raymond Board of Selectmen

Warrant Article 1 – Elected Officials
Presented by Alyssa Richard, Town Clerk

Warrant Article 1– Elected Officials:

Board of Selectman	(2) open positions for a 3-year term
Board of Selectman	(1) open position for a 1-year term
Budget Committee	(2) open positions for a 3-year term
Budget Committee	(1) open position for a 1-year term
Ethics Committee	(2) open positions for a 3-year term
Trustees of Trust funds	(1) open position for a 3-year term
Library Trustee	(1) open position for a 3-year term
Town Moderator	(1) open position for a 2-year term
Planning Board	(2) open positions for a 3-year term
Planning Board	(1) open positions for a 1-year term
Supervisors of the Checklist	(1) open position for a 6-year term

Warrant Article 2 – Citizen Petition

Presented by Petitioner or Selectman Campbell



Warrant Article 02 – Citizen Petition: Discontinuation of Town Manager Position:

Shall the Town of Raymond discontinue the Town Manager position (RSA 37:13) on the second Tuesday of April this year and replace the position with a Town Administrator? The Town Administrator’s salary shall be determined by the Board of Selectmen, after a public hearing. (The wording used in this article is allowed by RSA 31:130.)

This is a citizen petition warrant article.

Points of Discussion

• **Qualifications:**

Town Manager: “The town manager shall be selected with special reference to his education, training, and experience to perform the duties of his office.” (RSA 37:3)

Town Administrator: No statutory provisions. Selectmen may hire for this position with qualifications they feel necessary.

• **Hiring Process:**

Town Manager: Selectmen must fill the position. Cannot be elected. (RSA 37:2)

Town Administrator: Appointment by selectman or elected pursuant to RSA 669:17.IX

• **Powers and Duties:**

Town Manager: Administrative head of all town departments. Salary setting, hiring, and firing authority of those employees he/she oversees. Authority to approve the payment of expenses incurred by the departments he/she oversees. RSA 37:6 provides a complete list of the powers and duties.

Town Administrator: Does not have the same statutory powers and duties. Administrative authority would be the responsibility of the Board of Selectmen.

• **Effective Date of Discontinuation:**

If legislative body votes to discontinue the Town Manager form of government, the revocation would be effective the second Tuesday in April following the vote. (RSA 37:15)

Proposed Planning Board, Zoning Warrant Articles



Warrant Article 3– Zoning Amendment Section

Presented by Planning Board/ Selectman Plante

Zoning Articles Cannot Be Amended at Deliberative Session

Warrant Article 3 – Zoning Amendment:

Are you in favor of Amendment No. 1 to the Raymond Zoning Ordinance as proposed by the planning board, as follows: Amend sections 4.5.2, 15.2.6 and 15.2.7 to clarify that setbacks required for uses abutting properties in different zoning districts are measured from the property line, not the zone boundary line.

Recommended by Planning Board



Warrant Article 4 – Zoning Amendment Section

Presented by Planning Board/ Selectman Plante

Zoning Articles Cannot Be Amended at Deliberative Session

Warrant Article 4 – Zoning Amendment:

Are you in favor of Amendment No. 3 to the Raymond Zoning Ordinance as proposed by the planning board, as follows: Amend section 15.1 to combine all area and dimensional tables (minimum lot size requirements, minimum frontage requirements, and minimum setback requirements) into one Proposed Area and Dimensional Requirements Table and to increase the required dimensions for lots in Zone A which are not served by town water to be consistent with those properties in Zone B. Specifically, properties in Zone A which are not served by town water will be required to have a minimum of 87,120 square feet (2 acres) where 40,000 square feet is currently required; a minimum of 200 feet of frontage, where 150 feet are currently required, and setbacks of 30 feet, where 25 feet are currently required.

Recommended by Planning Board



Warrant Article 5 – Zoning Amendment Section

Presented by Planning Board/ Selectman Plante

Zoning Articles Cannot Be Amended at Deliberative Session

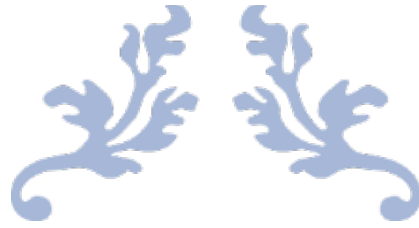
Warrant Article 5 – Zoning Amendment:

Shall the Town of Raymond vote to amend Article 5, Table 5.1.1 to include the Bean Tavern, 10 Old Fremont Road, Map #23, Lot #60 into Zone F, the Historic Overlay District.

This is a citizen petition warrant article.

Recommended by Planning Board

**End of Proposed
Planning Board, Zoning Warrant Articles**



Board of Selectman Proposed Warrant Articles

Total Appropriation Package (All Warrant Articles) Highlights

- **1.60% increase** in the Town Operational Budget (**\$122,359**)
- **.41% reduction** in Water Department Operational Budget (**-3,498**)
- **\$145,684 increase** in Total Tax Funded Appropriations (Budget and WA)
- **\$1.6M** investment Capital Funding; **53% (\$848,000)** from sources other than future taxation (includes Block Grant)
- Unassigned Fund Balance 2021 DRA Reported Numbers of **\$4,657,852 (15.04% Retained)**
- Total Estimated Tax Impact of the proposed 2022 Warrant Articles would be an increase of **\$.81**

Warrant Article 6 – Operating Budget/Default Budget
Presented by Selectman Hoelzel

Warrant Article 6 – Operating Budget/Default Budget:

Shall the Town of Raymond vote to raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **Eight Million, Six Hundred and Six Thousand, Five Hundred and Thirty-Nine Dollars (\$8,606,539)**

Components of the budget include:

\$ 7,759,991	Town Operating Budget
\$ 846,548	Water Department Operating Budget
\$ 8,606,539	Total

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Estimated 2022 Tax Impact: \$3.939

Should this article be defeated, the default budget shall be **Eight Million, Six Hundred Nineteen Thousand, Seven Hundred Ninety-Eight Dollars (\$8,619,798)** which is the same as last year, with certain adjustments required by previous action of the Town of Raymond or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Components of the default budget include:

\$ 7,770,909	Town Operating Budget
\$ 848,889	Water Department Operating Budget
\$ 8,619,798	Total

Note: This operating budget Warrant Article does not include appropriations contained in any other Warrant Article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Estimated 2022 Tax Impact: \$3.949

NOTES

Warrant Article 7– Capital Improvements

Presented by Selectman Weldy

Warrant Article 7 – Capital Improvements:

Shall the Town of Raymond vote to raise and appropriate the sum of **Three Hundred Sixty-Six Thousand and Ten Dollars (\$366,010)** to be deposited into previously established Capital Reserve Funds (listed below) and to apportion this sum among the several funds as listed below, naming the Board of Selectmen as agents thereof? (Majority Vote Required)

General Government Buildings Maintenance & Improvements	\$118,450
Highway Department Vehicle Repair & Replacement	\$ 41,200
Highway Department Heavy Equipment	\$ 46,350
Bridge & Culvert	\$ 35,535
Sidewalks	\$ 0
Master Plan Updates	\$ 0
New Town Facilities	\$ 0
Library	\$ 0
Police Department & Dispatch Equipment, Vehicle, & Facilities	\$ 10,660
Fire Department Equipment and Vehicle	\$ 103,000
Recreation Department Equipment, Vehicles & Facilities	\$ 0
Parks Equipment & Facilities	<u>\$ 10,815</u>
TOTALS TO CAPITAL RESERVE FUND	\$ 366,010

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Estimated 2022 Tax Impact: \$0.277

Points of Discussion

- Allocation strategy is prepared and proposed by the Capital Improvement Committee each year (amount is increased 3% this year and is projected for 3% increase each year after) to the Board of Selectman and Budget Committee (Recommended by all three)
- The Capital Improvement Committee partners with all of the Town Department Heads to develop a Town-wide needs assessment
- This Warrant Article Secures the funding outside of the operation budget to purchase, maintain, upgrade, or replace Town facilities, vehicles, equipment, and infrastructure
- These funds are placed in specific Capital Reserve Funds (CRF) each year, which are like “saving accounts” to set money aside for future purchases
- Spreading the cost of these large purchases over multiple years helps stabilize the tax rate
- Used to cover capital purchases with a life expectancy of over 5 years and a cost in excess of \$20,000
- These funds are deposited in Capital Reserve Funds (CRF) and only can be expended with approval of the Board of Selectmen

Warrant Article 8 – Capital Reserve Funds (Water Revenues)

Presented by Selectman Long

Warrant Article 8 – Capital Reserve Funds (Water Revenues):

Shall the Town of Raymond vote to raise and appropriate the sum of **Two Hundred Thousand Dollars (\$200,000)** to be deposited into previously established Capital Reserve Funds (listed below) and to apportion this sum among the several funds as listed below? These funds shall be paid by Water Revenues. (Majority Vote Required)

Construct, Repair & Maintain Town Water Treatment Facility	\$ 50,000
Water System Infrastructure	\$ 45,000
Water Storage Facilities	\$ 100,000
Water Department Utility Replace Vehicle	\$ 3,000
New Well Site Acquisitions	<u>\$ 2,000</u>
TOTAL	\$ 200,000

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- The exact same concepts described in Capital Improvement Warrant Article apply to this article with one key distinction
 - There is no tax impact because the costs are paid by program users
- Recommended by the Capital Improvement Committee, Board of Selectmen and Budget Committee

Warrant Article 9 – Mosquito Control

Presented by Selectman Long

Warrant Article 9 – Mosquito Control:

Shall the Town of Raymond vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** for the purpose of controlling the adult mosquito population in the Town of Raymond? Methods to include, but may not be limited to, spraying bacterial insecticide into stagnant water for mosquito larvae control, and other reasonable steps to achieve adequate control. (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.030

Points of Discussion

- Brought forward each year to control mosquito population growth.

Warrant Article 10 – Town of Raymond Scholarship Fund

Presented by Selectman Weldy

Warrant Article 10 – Town of Raymond Scholarship Fund:

Shall the Town of Raymond vote to raise and appropriate the sum of **Two Thousand Dollars (\$2,000)** to be placed in the Town of Raymond Scholarship Fund for Raymond High School Senior Graduates and any Raymond resident attending their first year of college (established pursuant to Warrant Article 23 at the 2000 Town Meeting)? Said funds are to be administered by the Board of Selectmen as agents to expend. (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.002

Points of Discussion

- Brought forward each year,
- Amount in fund as of December 31st, 2021, = \$7,454.47

Warrant Article 11 – 4th of July 2022 Community Event

Presented by Selectman Plante

Warrant Article 11 – 4th of July 2022 Community Event:

Shall the Town of Raymond vote to raise and appropriate the sum of **Five Thousand Dollars (\$5,000)** to help offset the expenses incurred associated with the 4th of July 2022 community event? (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.004

Points of Discussion

- Brought forward each year to offset the cost of the 4th of July festivities
- In 2021, the Town Staff assumed responsibility for this event
- Recommend increasing by \$2,000 to cover employee wages

Warrant Article 12 – Social Service Agencies

Presented by Selectman Campbell

Warrant Article 12 – Social Services Agencies:

Shall the Town of Raymond vote to raise and appropriate the sum of **Thirty-Four Thousand, Three Hundred and Seventy-Two Dollars (\$34,372)** in support of the following? (Majority Vote Required)

Social Service Agencies	Amount
HAVEN	\$ 4,175
Court Appointed Service Advocates	\$ 1,500
Child Advocacy Center of Rockingham County	\$ 2,000
Retired Senior Volunteer Program	\$ 600
Raymond Coalition for Youth	\$10,000
Chamber Children’s Fund	\$ 3,000
Rockingham County Nutrition Program	\$ 6,247
American Red Cross	\$ 1,850
Richie McFarland Children Center	\$ 5,000
Total	\$34,372

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Estimated 2022 Tax Impact: \$0.026

Points of Discussion

- The Board of Selectmen capped the expenditure of this Warrant Article to \$40,000.00

Warrant Article 13 –Waste Disposal Special Revenue Fund (Fund 18)

Presented by Selectman Hoelzel

Warrant Article 13 – Waste Disposal Special Revenue Fund (Fund 18)

Shall the Town of Raymond vote to raise and appropriate the sum not to exceed **Eight Hundred Forty-Nine Thousand Dollars (\$849,000)** for the purpose of administering the Pay as You Throw Program with said funds to come from the **Waste Disposal Special Revenue Fund** also referred to as **Fund 18**? *Should this Warrant Article be defeated, the Town would not be able to continue with the Pay as You Throw Program due to the absence of legislative authority to legally access the funds.* (Majority Vote Required).

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- The revenue from Fund 18 is derived from bag sales, recycle bin sales and revenues received from the transfer station; all of which is currently used to pay the Town's Pay as You Throw program
- This is a Special Revenue Fund (SRF), and the Town requires authority from the voters to access these funds and is recommended by the Board of Selectmen and Budget Committee
- If passes (a Yes vote), there is no tax impact because this allows the Town to continue to have access to the Revenue generated and required to cover the cost of the "Pay as You Throw Program"
- The amount in this Warrant Article is a gross estimate the highest potential program cost, not the actual program cost or revenue. Using this method provides the Town to access increased revenues if there was an unanticipated growth in the program. Does not create a tax impact.

Warrant Article 14 – Shim and Overlay Special Revenue Fund
Presented by Selectman Weldy

Warrant Article 14 – Shim and Overlay Special Revenue Fund:

Shall the Town of Raymond vote to raise and appropriate the sum of **Two Hundred Forty-Thousand, Two Hundred and Eight Dollars (\$240,208)** for road reconstruction and to authorize the withdrawal of **\$240,208** from the Shim and Overlay Special Revenue Fund created for this purpose. No amount to be raised by taxation. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Shim and Overlay work is complete or until December 31, 2024, whichever comes first. (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- This Warrant Article is brought forward each year to allow access to the State funds deposited in a Special Revenue Fund (SRF); because these funds come from the State there is no tax impact.
- These State funds are combined with the Town funds and are primarily used to cover the cost of road reconstruction activities; Recommended by the Board of Selectmen and Budget Committee

Warrant Article 15 – Road Reconstruction Projects
Presented by Selectman Weldy

Warrant Article 15 – Road Reconstruction Projects:

Shall the Town of Raymond vote to raise and appropriate the sum of **Three Hundred Seventy-One Thousand, Three Hundred and Fifteen Dollars (\$371,315)** for road reconstruction projects? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road reconstruction work has been completed or by December 31, 2024, whichever comes first. (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.281

Points of Discussion

- Tied to the Town's Approved 40 Year Capital Investment Strategy
 - Designed to increase 3% Annually
 - The 3% Increase is a recommended increase of \$10,815
- Secures funding outside of the Operating Budget and Capital Improvement Warrant Article to cover the cost of road maintenance and culvert repair
- These Town funds are combined with the State funds and are primarily used to cover the cost of road reconstruction activities (e.g., paving, culvert repair, bridge work, sidewalks, signage, curbing, drainage, guard rail replacement)

Warrant Article 16– Establish Contingency Fund

Presented by Selectman Campbell

Warrant Article 16 – Establish Contingency Fund

To see if the Town will vote to establish a contingency fund pursuant to RSA 31:98-a for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of **Seventy-Six Thousand, Three Hundred, Seventy-Six Dollars (\$76,376)** from the unassigned fund balance to be placed in this contingency fund. Such fund shall not exceed one percent (1%) of the amount appropriated by the Town for Town purposes during the preceding year excluding capital expenditures and the amortization of debt. Any appropriation left remaining in the fund at the end of the year will lapse to the general fund. A detailed report of all expenditures from the contingency fund shall be prepared annually by the Board of Selectmen and published with their report. (Majority vote required).

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- Is equal to 1% of the Town’s preceding year’s Operation Budget
- To date has not been used
- Unexpended funds return to the Unassigned Fund Balance each year

Warrant Article 17– Sick and Vacation Non-Union Expendable Trust Fund

Presented by Selectman Long

Warrant Article 17 – Sick and Vacation Non-Union Expendable Trust Fund:

Shall the Town of Raymond vote to raise and appropriate the sum certain **Forty Thousand Dollars (\$40,000)** to be added to the Sick and Vacation Leave Non-Union Expendable Trust Fund (established pursuant to Warrant Article #25 of the 2004 Town Meeting) for the purpose of paying out accrued time upon leave of employment as indicated in the Town of Raymond Personnel Policy for employees? And further that said set amount to come from unassigned fund balance and no amount from taxation. (Majority Vote Required)

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- These funds are deposited into a Trust Fund and used to cover the total cost of the “Buy-Outs”
- Normally has both Union & Non-Union (Union not recommended for funding this year)
- Currently the Town’s Highest liability is in non-Union with lowest funding.
 - Vacation & Sick Leave: Non-Union – 2021 Year End CRF Balance - \$25,748.17
 - Vacation & Sick Leave: Union - 2021 Year End CRF Balance - \$94,833.27
- If these funds are not expended, they stay in the trust fund to cover future liabilities until the Town has completely migrated from the “Buy-Out” program

Warrant Article 18 - Elderly Exemption
Presented by Selectman Campbell

Warrant Article 18 - Elderly Exemption Increase and Re-evaluation Adjustment:

Shall the Town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Raymond, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, **\$141,000** for a person 75 years of age up to 80 years, **\$155,000**; for a person 80 years of age or older **\$183,000**. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than **\$33,800** or, if married, a combined net income of less than **\$45,825**; and own net assets not in excess of **\$74,865** excluding the value of the person's residence. (Majority vote required)

Recommended by Board of Selectmen

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- This Warrant Article is brought:
 - As a continuing effort to readjust and ensure the Elderly Exemption is not outpaced by the cost of living increases in Social Security
 - To mitigate the potential impacts of the 2022 Revaluation on qualified residents
 - 2021 Re-evaluation overall increase = 37.51%
- In 2021 WA #25 increased assessed values by 25% ; 2022 would be 12.71%

Ages	2020	2021	2022
65 to 75	100,000	125,000	141,000
75 to 80	110,000	137,500	155,000
80+	130,000	162,500	183,000
		+25%	+12.71%

- **Per 2021 MS-1 – 101 Elderly Exemptions granted.**

Age	65-74	Exemptions	43
	75-79		20
	80+		38

Warrant Article 19 - Blind Exemption Re-evaluation Adjustment
Presented by Selectman Campbell

Warrant Article 19 - Blind Exemption Re-evaluation Adjustment:

Shall the Town modify the provisions of RSA 72:37, Exemption for the Blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of **\$70,320** (Majority vote required)

Recommended by Board of Selectmen
Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- To mitigate the potential impacts of the 2022 Revaluation on qualified residents
 - 2021 Re-evaluation overall increase = 37.51%
- In 2021 WA #25 increased assessed values by 25% ; 2022 would be 12.71%

Assessed Value		
2020	50,000	
2021	62,500	25%
2022	70,320	12.51%

- Per 2021 MS-1 – 3 Blind Exemptions granted.

Warrant Article 20 -Disabled Exemption Reevaluation Adjustment
Presented by Selectman Campbell

Warrant Article 20– Disabled Exemption Re-evaluation Adjustment:

Shall the Town modify the provisions of RSA 72:37-b, Exemption for the Disabled from property tax, based on assessed value for qualified taxpayers to be **\$141,000**. To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than **\$33,800** or if married, a combined net income of not more than **\$45,825**, and own net assets not in excess of **\$74,865** excluding the value of the person’s residence. (Majority vote required)

Recommended by Board of Selectmen
Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- To mitigate the potential impacts of the 2022 Revaluation on qualified residents
 - 2021 Re-evaluation overall increase = 37.51%
- In 2021 WA #25 increased assessed values by 25% ; 2022 would be 12.80%
- This Warrant Article will need to be brought the year prior to each Revaluation, has no impact on the Municipal Tax Rate (beyond current impact of qualified exemptions)
- Per 2021 MS-1 – 32 Disabled Exemptions granted.

Warrant Article 21 - Disabled Veterans Credit Increase

Presented by Selectman Campbell

Warrant Article 21 – Disabled Veterans Credit Increase:

To see if the Town will increase the optional residential property tax credit for One Hundred Percent (100%) Permanently and Totally Disabled Veterans as determined by the Department of Veteran Affairs and their surviving spouse, from **Three Thousand Dollars (\$3,000) to Three Thousand, Five Hundred Dollars (\$3,500)**. (Majority vote required).

Recommended by Board of Selectmen

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- This Warrant Article is brought forward as the third year of a 4-year effort to incrementally raise the Disabled Veteran Credit to the State of New Hampshire maximum exemptions allowed of \$4,000.
- Per 2021 MS-1 – 51 Total Disabled Veteran Exemptions granted.

Warrant Article 22 - One-Time or Cyclic Procurement Capital Reserve Fund

Presented by Selectman Plante

Warrant Article 22 – One-Time or Cyclic Procurement Capital Reserve Fund:

To see if the Town will vote to raise and appropriate the sum of **One-Hundred and Twenty Thousand Dollars (\$120,000)** to be placed in the One-Time or Cyclic Procurement Capital Reserve Fund for the purposes set forth below and to authorize the expenditure of previously raised and appropriated funds in this Capital Reserve Fund for any approved purpose authorized by Town vote under this Capital Reserve Fund. This Capital Reserve Fund was established in 2020 for the purpose of stabilizing the Town’s Operational Budget and offsetting the tax impact of one-time or cyclic operational budget purchase needs. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required)

Town Insurance Reserves	\$ 45,000
Town 33% Computer Replacement Cycle	\$ 30,000
Legal Expenses and Settlements	\$ 45,000
TOTALS TO CAPITAL RESERVE FUND	\$ 120,000

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- This Warrant Article is brought forward each year starting in 2020 as an effort to stabilize the budget and reduce taxation by removing one-time or cyclic cost from the Operational Budget.
- 2021 Year End CRF Balance - \$97,481.80
- Town Insurances Reserves and Town 33% Computer Replacement Cycle have been added
 - Town Insurances Reserves allows Town to have the fund to cover changes in insurance

without budgeting maximum liabilities each year

- Town 33% Computer Replacement Cycle is recommended each year to sustain Town Computer Systems and address vulnerability issues

Previously Approved Items	Balances
Replacement of Town Telecommunication System	\$ 15,000.00
Assessing Software Update	\$ -
2020 Presidential Election Year Budget Impact	\$ 149.08
Town Re-Evaluation	\$ 923.54
Town Energy Efficiency (Building Energy Conversion)	\$ 553.07
Legal Expenses and Settlements	\$ -
COVID-19 Associated Expenses	\$ 16,835.51
Police Department Technologies (Body Cams/Finger Printing)	\$ 40,892.20

Warrant Article 23 – One-Time or Cyclic Procurement Capital Reserve Fund Amend Purpose
Presented by Selectman Plante

Warrant Article 23 – One-Time or Cyclic Procurement Capital Reserve Fund Amend Purpose:

To see if the Town will vote to change the purpose of the One-Time or Cyclic Procurement Capital Reserve Fund by adding a purpose to include covering/contributing to expenses for State and Federal elections. Further, to name the Board of Selectmen as agents to expend from said fund. (2/3 vote required).

Recommended by Board of Selectmen

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- Adding ‘State and Federal Elections’ expenses as a purpose will permit the cyclic costs associated to future State and Federal elections to be funded from this account. It was previously limited to “2020 Presidential Election Year Budget Impact”

Warrant Article 24 –Town Vehicle and Equipment Revitalization Capital Reserve Fund
Presented by Selectman Weldy

Warrant Article 24 –Town Vehicle and Equipment Revitalization Capital Reserve Fund:

To see if the Town will vote to raise and appropriate the sum of **Two Hundred Fifty-Seven Thousand, Five Hundred Dollars (\$257,500)** to be placed in the Vehicle and Equipment Revitalization Capital Reserve Fund under the provisions of RSA 35:1 for purpose of supporting the Town’s forty-year strategic Capital Investment initiative to fund town-wide vehicle and equipment funding needs identified in the 2020 Capital Investment Analysis. These funds are to be used in conjunction with the funds received from other municipal vehicle and equipment funds to address sustained underfunding of municipal capital investment for Town vehicles and equipment. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required).

Recommended by Board of Selectmen
Recommended by Budget Committee
Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- 2021 Year End CRF Balance - \$260,304.35
- Tied to the Town’s Approved 40 Year Capital Investment Strategy
 - Stay flat amount of \$257,500, no annual increase
 - This is the Town’s Top Priority Revitalization Warrant Article

Warrant Article 25 – Road Revitalization Capital Reserve Fund
Presented by Selectman Weldy

Warrant Article 25 – Road Revitalization Capital Reserve Fund:

To see if the Town will vote to raise and appropriate the sum of **One Hundred Fifty Thousand Dollars (\$150,000)** to be placed in the Road Revitalization Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of supporting the Town’s five-year strategic initiative to upgrade and render safe the Town’s Road infrastructure systems. These funds are to be used in conjunction with the funds received from the Road Reconstruction Fund to return the Town roads to a maintainable condition. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required)

Recommended by Board of Selectmen
Recommended by Budget Committee
Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- 2021 Year End CRF Balance - \$5,567.20
- Tied to the Town’s Approved 40 Year Capital Investment Strategy

Warrant Article 26 - Stormwater Planning Project (CWSRF Loan)

Presented by Selectman Long

Warrant Article 26 - Stormwater Planning Project (CWSRF Loan):

Shall the Town vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) for the purpose of stormwater planning work relative to management of the municipal storm drain system in accordance with the 2017 NH Small MS4 General Permit, and to authorize the issuance of not more than \$75,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended); to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to further authorize the Board of Selectmen to offset a portion of said appropriation by applying for a Clean Water State Revolving Fund (CWSRF) loan, it being understood that repayment of the loan may include up to 100% principal forgiveness? Requires a 3/5 ballot vote.

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.000

Points of Discussion

- Intended to permit the ability to access Clean Water project related funds if needed; due to anticipated additional wave of ARPA funds available to the Town, it may not be necessary to apply for the issuance of funds from the Clean Water State Revolving Fund in 2022.

Warrant Article 27 – Full-Time Youth Services Librarian

Presented by Selectman Hoelzel

Warrant Article 27 – Full-Time Youth Services Librarian:

Shall the Town of Raymond vote to raise and appropriate the sum of Eight Thousand, Nine Hundred Seventy-Five Dollars (\$8,975) for the purpose of reinstating the position of Youth Services Librarian to be full-time, rather than a thirty-two (32)-hour position. If passed, the future cost of this position will be added into the Town of Raymond Operating Budget after 2022.

Recommended by Board of Selectmen

Recommended by Budget Committee

Estimated 2022 Tax Impact: \$0.007

End of Board of Selectman Proposed Warrant Articles





Proposed Citizen Petition Warrant Articles

Warrant Article 28 - Citizen Petition Section

Presented by Petitioner or Selectman Campbell



Warrant Article 28 -Citizen Petition: Election Ballots:

Shall the following provisions pertaining to elections be adopted? All voting shall be by paper ballot and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices.

This is a citizen petition warrant article.

Warrant Article 29 - Citizen Petition Section

Presented by Petitioner or Selectman Campbell



Warrant Article 30 -Citizen Petition: Establish Full-Time Planner Position:

Shall the town of Raymond vote to establish a Full-Time Planner position as defined in the town's Administrative Code, adopted by the Board of Selectmen effective 4-30-1990, in which Chapter 200 Article XIX Planning Department Section 200-60 defines the Responsibilities of Town Planner as such: The Town Planner shall be responsible for the following functions:

- Develop and update annually the overall Capital Improvements Program
- Update the Town Master Plan, as necessary.
- Recommend revisions of the Zoning, Site Plan and Subdivision Regulations and make appropriate changes per Town Meeting.
- Provide technical assistance to the Raymond Planning Board.

Furthermore, the Board of Selectmen shall be authorized to appropriate funding for the established position and/or act on anything related thereto.

This is a citizen petition warrant article.

End of Proposed Citizen Petition Warrant Articles

Helpful Explanation of Terms

What are Capital Reserve Funds (CRF) and Expendable Trust Funds?

A capital reserve fund is defined in RSA 35:1. It is a fund used to save for the future purchase of a major capital item or a specific type of capital item. An expendable trust fund, as defined in RSA 31:19-a, is to save for the maintenance and operation of the Town, and for any other public purpose that is not foreign to the Town's institution or incompatible with the objects of its organization.

What is a Contingency Fund?

Per RSA 31:98-a, a town may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

What is a Special Revenue Fund?

A special revenue fund (SRF) is an account established the Town to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose

What is an Unassigned Fund Balance?

The Unassigned Fund Balance is the residual classification for the General Fund. This classification represents the remaining monies in the overall fund balance that has not been assigned to other funds and that have not been restricted, committed, or assigned for specific purposes within the General Fund

What is a "Buy-Out"?

For the last 30 years, the Town has actively participated in a program where long-term employees were paid at a lower rate with the understanding the employee would receive a cash settlement "Buy-Out" of their leave and sick time at the end of their service. This "Buy-Out," at times, could equal 6 months' pay at the employee's highest rate and has resulted in a significant unbudgeted liability each year. Prior to the migration from this program, the projected liability (cost) of this program was estimated \$3,800,000.00 over the next twenty years.