



**Raymond Select Board Meeting Agenda
6:30 PM - Media Center
Monday, March 6, 2023
Raymond High School**

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. **Public Hearings:** CONTINUED FROM 02.27.2023 - The Raymond, NH Select Board will hold a public hearing on Monday, February 27th at 6:30 p.m. at the Raymond High School Media Center in accordance with NH RSA 31:95-b III a, regarding the acceptance of unanticipated revenue in excess of \$10,000 from each of the following sources:
 - a. Senate Bill 401 (SB 401) provides a one-time bridge payment being made available to NH municipalities in State Fiscal Year 2023. This payment can only be used for the maintenance, construction, or reconstruction of municipally owned bridges. The amount allocated to the Town of Raymond: \$202,951.27.
2. **Fire Department – Employee Recognition**, Chief Paul Hammond

PUBLIC COMMENT

TOWN MANAGER REPORT:

BOARD OF SELECTMEN'S REPORT:

APPROVAL OF BOARD MINUTES:

January 24, 2023

February 27, 2023

NON PUBLIC SESSION:

RSA 91-A:3 II (a) - Personnel

ADJOURNMENT:

Important Dates for 2023 Town Meeting:

- Town Report Availability to Public, Tuesday, March 7, 2023
- Voting Day (Second Session of Town Meeting), Tuesday, March 14, 2023, Polls Open at 7 am

Posted: March 3, 2023, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. In the event the meeting cannot be held due to inclement weather, it will be held on the following Monday, March 13, 2023. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

SPECIAL ONE-TIME BRIDGE PAYMENT - IN ACCORDANCE WITH SENATE BILL 401

DATE: December 15, 2022

The Senate Bill 401 (SB 401) provides a one-time bridge payment being made available to NH municipalities in State Fiscal Year 2023. SB 401 directs the Department to divide and distribute a \$36 million one-time payment between all New Hampshire municipalities that have municipally owned bridges per state definitions. Fifty percent (50%) of the distribution is based on a municipality's percentage of statewide municipal bridge deck surface area and the remaining fifty percent (50%) of the distribution is based on a municipality's percentage of statewide population.

This one-time bridge payment is not related at all to the quarterly block grant aid payments that a municipality receives.

This payment can only be used on the maintenance, construction, or reconstruction of municipally owned bridges.

Please contact the Bureau of Planning and Community Assistance at 271-3344 if you have any questions.

Source

<https://www.nh.gov/dot/org/projectdevelopment/planning/documents/sb-401-december-bridge-distribution.pdf>

Definition of Culvert Bridge is span ranging from 10' to 30' (See link below)

(E) Culvert Bridges

o Definition – Culvert bridges usually refer to smaller structures, typically having a single span and ranging from 10 feet to 30 feet. These bridges are most often used to convey small waterways or recreational trails under the roadway. Multi-cell culverts may also be utilized where appropriate. These bridges may be made of reinforced concrete, stone masonry, or metal plates (steel or aluminum), and may or may not have roadway fill material placed above them.

Link to NHDOT Bridge Program - Definitions of Program Strategies and Terms

<https://www.nh.gov/dot/org/projectdevelopment/bridgedesign/documents/definitionsprogramstrategiesandterms.pdf>

^^^^^^^^^^

**Click Above
for document
and see Page 7.**

SB 401 ONE-TIME BRIDGE PAYMENT

Municipality	Amount
ACWORTH	\$64,947.88
ALBANY	\$45,441.18
ALEXANDRIA	\$114,619.64
ALLENSTOWN	\$62,425.02
ALSTEAD	\$45,033.22
ALTON	\$106,960.25
AMHERST	\$259,238.10
ANDOVER	\$106,858.03
ANTRIM	\$169,771.15
ASHLAND	\$62,117.99
ATKINSON	\$98,798.12
AUBURN	\$110,650.26
BARNSTEAD	\$155,912.65
BARRINGTON	\$146,905.12
BARTLETT	\$100,369.33
BATH	\$122,492.27
BEDFORD	\$381,538.28
BELMONT	\$125,888.12
BENNINGTON	\$67,293.36
BENTON	\$21,445.86
BERLIN	\$520,325.06
BETHELEHEM	\$75,693.30
BOSCAWEN	\$58,164.08
BOW	\$133,316.57
BRADFORD	\$129,678.84
BRENTWOOD	\$89,634.28
BRIDGEWATER	\$32,450.61
BRISTOL	\$127,420.92
BROOKFIELD	\$15,198.77
BROOKLINE	\$103,652.18
CAMPTON	\$114,977.88
CANAAN	\$124,271.23
CANDIA	\$68,785.11
CANTERBURY	\$49,469.50
CARROLL	\$19,600.12
CENTER HARBOR	\$19,493.08
CHARLESTOWN	\$94,232.66
CHATHAM	\$16,717.35
CHESTER	\$95,937.09
CHESTERFIELD	\$68,565.14
CHICHESTER	\$129,978.07
CLAREMONT	\$388,342.82
CLARKSVILLE	\$11,328.61
COLEBROOK	\$67,324.00
COLUMBIA	\$47,654.89
CONCORD	\$1,959,113.76

Municipality	Amount
CONWAY	\$250,753.58
CORNISH	\$105,013.59
CROYDON	\$34,118.20
DALTON	\$41,164.43
DANBURY	\$73,885.71
DANVILLE	\$68,717.54
DEERFIELD	\$96,518.94
DEERING	\$69,490.41
DERRY	\$549,946.40
DORCHESTER	\$30,226.17
DOVER	\$861,430.69
DUBLIN	\$60,356.52
DUMMER	\$20,354.85
DUNBARTON	\$47,719.48
DURHAM	\$281,169.67
EAST KINGSTON	\$39,226.44
EATON	\$23,156.97
EFFINGHAM	\$67,418.22
ELLSWORTH	\$11,385.04
ENFIELD	\$118,378.58
EPPING	\$136,540.25
EPSOM	\$100,722.04
EXETER	\$310,455.29
FARMINGTON	\$155,127.44
FITZWILLIAM	\$40,436.64
FRANCESTOWN	\$123,900.24
FRANCONIA	\$44,955.05
FRANKLIN	\$425,444.94
FREEDOM	\$30,074.80
FREMONT	\$92,324.32
GILFORD	\$180,140.04
GILMANTON	\$87,068.35
GILSUM	\$42,615.07
GOFFSTOWN	\$360,027.59
GORHAM	\$60,940.03
GOSHEN	\$39,460.54
GRAFTON	\$103,933.82
GRANTHAM	\$66,074.69
GREENFIELD	\$26,264.97
GREENVILLE	\$67,660.25
GROTON	\$19,831.52
HAMPTON	\$231,947.61
HAMPTON FALLS	\$35,733.74
HANCOCK	\$85,576.68
HANOVER	\$219,869.96
HARRISVILLE	\$41,633.70

Municipality	Amount
HAVERHILL	\$99,241.50
HEBRON	\$38,027.25
HENNIKER	\$203,706.17
HILL	\$53,221.81
HILLSBOROUGH	\$212,657.57
HINSDALE	\$125,844.08
HOLDERNESS	\$32,613.31
HOLLIS	\$120,353.01
HOOKSETT	\$284,293.86
HOPKINTON	\$179,069.69
HUDSON	\$677,288.37
JACKSON	\$41,349.15
JAFFREY	\$144,891.77
JEFFERSON	\$33,373.22
KEENE	\$724,612.47
KINGSTON	\$111,558.52
LACONIA	\$699,759.09
LANCASTER	\$135,172.03
LANDAFF	\$16,956.28
LANGDON	\$51,792.65
LEBANON	\$620,152.25
LEE	\$79,720.14
LEMPSTER	\$39,594.32
LINCOLN	\$122,103.81
LISBON	\$141,580.60
LITCHFIELD	\$131,318.70
LITTLETON	\$265,939.15
LONDONDERRY	\$397,785.93
LOUDON	\$183,611.74
LYMAN	\$30,227.38
LYME	\$69,410.20
LYNDEBOROUGH	\$39,420.83
MADBURY	\$28,276.23
MADISON	\$51,526.85
MANCHESTER	\$4,345,265.56
MARLBOROUGH	\$78,839.79
MARLOW	\$26,115.55
MEREDITH	\$91,623.68
MERRIMACK	\$613,256.21
MIDDLETON	\$26,649.53
MILAN	\$30,798.46
MILFORD	\$340,246.12
MILTON	\$130,445.33
MONROE	\$15,234.83
MONT VERNON	\$40,145.83
MOULTONBOROUGH	\$69,892.10

SB 401 ONE-TIME BRIDGE PAYMENT

Municipality	Amount
NASHUA	\$1,771,199.69
NELSON	\$21,457.67
NEW BOSTON	\$176,611.77
NEW DURHAM	\$41,069.75
NEW HAMPTON	\$56,166.34
NEW IPSWICH	\$95,780.25
NEW LONDON	\$80,709.67
NEWBURY	\$67,240.93
NEWFIELDS	\$26,090.37
NEWINGTON	\$23,690.73
NEWMARKET	\$144,170.86
NEWPORT	\$226,208.86
NEWTON	\$71,108.06
NORTHFIELD	\$102,390.86
NORTHUMBERLAND	\$48,717.84
NORTHWOOD	\$66,339.08
NOTTINGHAM	\$92,805.01
ORANGE	\$26,507.49
ORFORD	\$73,641.06
OSSIPEE	\$146,458.52
PELHAM	\$249,956.47
PEMBROKE	\$98,494.45
PETERBOROUGH	\$237,829.95
PIERMONT	\$31,255.55
PITTSBURG	\$41,930.70
PITTSFIELD	\$77,686.76
PLAINFIELD	\$83,445.60
PLAISTOW	\$114,762.89
PLYMOUTH	\$115,895.53
PORTSMOUTH	\$741,663.43
RANDOLPH	\$16,762.28
RAYMOND	\$202,951.27
RICHMOND	\$34,256.38
RINDGE	\$107,696.97
ROCHESTER	\$737,973.31
ROLLINSFORD	\$37,607.78
RUMNEY	\$49,266.73
RYE	\$78,254.63
SALEM	\$573,447.83

Municipality	Amount
SALISBURY	\$82,769.18
SANBORNTON	\$85,896.38
SANDOWN	\$94,930.57
SANDWICH	\$100,568.86
SEABROOK	\$129,779.25
SHARON	\$22,271.11
SHELburnE	\$14,435.74
SOMERSWORTH	\$260,171.35
SOUTH HAMPTON	\$20,128.70
SPRINGFIELD	\$22,442.32
STARK	\$125,567.39
STEWARTSTOWN	\$21,630.40
STODDARD	\$29,954.31
STRAFFORD	\$76,913.56
STRATFORD	\$43,924.39
SUGAR HILL	\$23,213.65
SULLIVAN	\$33,996.70
SUNAPEE	\$91,935.24
SURRY	\$23,249.81
SUTTON	\$64,812.11
SWANZEY	\$261,975.65
TAMWORTH	\$107,188.96
TEMPLE	\$58,582.86
THORNTON	\$114,933.04
TILTON	\$75,992.30
TROY	\$39,291.41
TUFTONBORO	\$52,758.19
UNITY	\$84,137.90
WAKEFIELD	\$100,047.02
WALPOLE	\$100,849.86
WARNER	\$169,577.32
WARREN	\$80,033.91
WASHINGTON	\$59,962.36
WATERVILLE VALLEY	\$36,826.48
WEARE	\$326,965.55
WEBSTER	\$43,492.96
WENTWORTH	\$101,490.27
WESTMORELAND	\$107,786.96
WHITEFIELD	\$51,225.67

Municipality	Amount
WILMOT	\$95,689.86
WILTON	\$132,356.95
WINCHESTER	\$192,235.04
WINDHAM	\$231,745.78
WOLFEBORO	\$112,573.69
TOTAL	\$36,000,000.00



2022 Legislative Update

State Aid to Municipalities FAQ

SB 401 and HB 1221

Revised July 26, 2022

The 2022 legislative session resulted in significant revenue sharing and state aid to local governments in a non-budget year. With the state reporting a record surplus of funds this fiscal year, [SB 401](#) and [HB 1221](#) are intended to provide one-time property tax relief through additional direct payments to cities and towns. This FAQ explains how SB 401 and HB 1221 will impact the local budget.

SB 401

SB 401 will provide additional and immediate infrastructure resources to cities and towns. Using state general fund surplus generated in fiscal year 2022, this law appropriates \$36 million for the repair and maintenance of municipally-owned bridges, \$30 million in additional municipal highway block grants, and \$1 million toward the body worn and dashboard camera fund.

What is the municipal distribution formula for roads and bridges? Every municipality with a municipally-owned bridge will receive a share of the \$36 million allocated for the repair, maintenance, and construction in addition to any state or federal funds committed or available for bridge projects. No 20 percent match is required. **SB 401** will use the highway block grant formula and apply it to both the \$36 million in bridge funding to the \$30 million allocated for roads.

- **Highway Block Grants.** The \$30 million allocated for roads will follow the Department of Transportation “Apportionment A” formula used when calculating the annual highway block grant each municipality receives. Therefore, funds will be distributed among the municipalities based on their population in proportion to the entire state’s population and the other half is disbursed based on a municipality’s Class IV and V road mileage in proportion to the total statewide Class IV and V mileage. The additional funds will be distributed in a lump sum by mid-August. Each municipality will receive their allocation in the same manner as their Quarter 1 payment. The distribution amount for each municipality can be found [HERE](#).
- **Municipally-Owned Bridge Allocation.** The appropriation for bridges will be based on a similar 50/50 formula, where \$18 million will be distributed based on a municipality’s deck area proportional to the total deck area for municipally-owned bridges, and \$18 million will be distribution based on a municipality’s total share of the state population. The bridge payment is anticipated to be a lump sum payment which we can expect closer to year end. The distribution amount for each municipality can be found [HERE](#).
- **What can this money be used for?** **SB 401** will provide funding with restricted uses, meaning that it may be used to supplement (not supplant) local budgets; The “supplement not supplant” provision requires that these funds must add to (supplement) and not replace (supplant) local budgeted funds when providing services that

repair, maintain, and construct municipal bridges (bridge -aid); repair and maintain class IV and V roads or acquire the equipment necessary to maintain Class IV and V roads (additional highway block grant).

Body & Dash Cameras. Municipalities can apply for this grant and be reimbursed up to \$50,000 for the purchase of body-worn or dashboard cameras, software maintenance for the cameras, and maintenance and storage of data related to the cameras. **SB 401** would appropriate \$1 million dollars toward this fund.

- **How can a municipality accept and expend these funds?** The bill allows all three categories of funds to be considered “unanticipated revenue.” Therefore, a municipality may accept and expend the funds under the provisions of **RSA 31:95-b, II-IV**, whether or not a municipality has adopted that statute. For unanticipated money in the amount of \$10,000 or more, RSA 31:95-b requires the governing body to hold a public hearing on the action to be taken, with notice of the time, place and subject of the hearing published at least seven days before the hearing is held. For unanticipated money less than \$10,000, the governing body must post notice of the funds in the agenda and include notice in the minutes of the public meeting at which the money is discussed.

HB 1221

HB 1221 will provide a *one-time* payment by the state equal to 7.5 percent (estimated \$27 million) of the New Hampshire Retirement System (NHRS) employer contribution costs for Group I teachers and Group II police and firefighters in state fiscal year 2023. These state payments will be issued to each town or city as a reimbursement. Each city and town is expected to budget and pay 100 percent of their NHRS employer costs, and the state will issue a reimbursement equaling 7.5 percent of eligible Group I and Group II employer contribution costs. NHRS actuaries will calculate the reimbursement amount due to each municipal employer and provide the final information to the state treasurer in October. Now that this bill has been signed into law, NHMA recommends that municipalities report these funds as revenue on the MS 434 to be recorded as part of the tax rate certification process. In the alternative, a municipality may choose to accept and expend these funds as unanticipated revenue under RSA 31:95-b **only if the legislative body has previously adopted the authority in that statute.** A town that has *not* adopted RSA 31:95-b would be required to hold a special town meeting to accept and expend these funds as unanticipated revenue. NHMA does not recommend using the special town meeting process for these funds. Cities should consult their city charter and code for local provisions regarding acceptance of unanticipated revenue; if it is unclear if a city has adopted RSA 31:95-b, we recommend the council or board of aldermen do so.

NHMA will continue to provide updated information and guidance on SB 401 and HB 1221 as it becomes available to us.

Questions?

Please contact NHMA at 603.224.7447 or governmentaffairs@nhmunicipal.org

1 Board of Selectmen
2 February 27, 2023 @ 6:30 PM
3 Media Center Raymond High School
4 45 Harriman Hill Road, Raymond, NH 03077
5

6 **Board members present:**

7 George Plante (Chairman)
8 Kathy Hoelzel (Vice Chairman)
9 Alissa Del Tufo Welch
10 Scott Campbell
11 Ernest M. Cartier Creveling (Town Manager)
12

13 **Board Members absent:**

14 Carlos Maldonado
15

16 **Pledge of Allegiance:** Recited by all in attendance.
17

18 **MEETING CALLED TO ORDER:**
19

20 **Roll Call:** not taken.
21

22 **Public Hearing:**
23

24 The Raymond, NH Select Board will hold a public hearing on Monday, February 27th at 6:30 p.m. at the
25 Raymond High School Media Center in accordance with NH RSA 31:95-b III a, regarding the acceptance of
26 unanticipated revenue in excess of \$10,000 from each of the following sources:
27

28 1. One-Time payment in the amount of \$31,856.88, NB 1221 (Chapter 189, Sections 2) provides for a one-time
29 payment by the State of New Hampshire of an amount equal to 7.5% of required political subdivision employer
30 contributions made to the state retirement system for group I teachers and group II members. Effective Date:
31 July 1, 2022.
32

33 2. Senate Bill 401 (SB 401) provides a one-time bridge payment being made available to NH municipalities in
34 State Fiscal Year 2023. This payment can only be used for the maintenance, construction, or reconstruction of
35 municipally owned bridges. The amount allocated to the Town of Raymond: \$202,951.27.
36

37 3. 2022-2023 Highway Safety Grant Funds from New Hampshire Department of Safety, Office of Highway
38 Safety. Amount paid to the Town of Raymond: \$10,191.47.
39

40 **Public Hearing:**

41 Regarding Recreation Program and Other Fees.

42 The fee changes are to be as follows:

- 43 Summer Camp Resident: \$175.00
- 44 Summer Camp Non-Resident: \$485.00
- 45 Additional Fee (state parks): \$40.00
- 46 Pre-School Camp: \$160.00

47 The proposed fees for 2023 would be:

- 48 Summer camp which includes state parks Resident \$275.00
- 49 Summer camp which includes state parks Non-Resident \$585.00
- 50 Pre-school Camp: \$175.00

51 There will also be a general discussion on the manner in which fees are reviewed and ultimately set by the
52 Select Board.

53
54 Mr. Plante asked if on number 1 was tied into our retirement?

55
56 Mr. Cartier Creveling responded saying yes, the legislature passed the Senate bill that's quoted there, it said
57 we would get 7.5% back from the New Hampshire State Retirement. And that was a check that we've gotten
58 already. It's in the bank, you just have to do the public hearing to accept it.

59
60 **No Public Comment.**

61
62 **Motion:**

63 **Mrs. Hoelzel made a motion to accept item number 1 which is the one-time payment of**
64 **\$31,856.88.**

65 **The motion was seconded by Alissa Del Tufo Welch.**

66 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**
67

68 Regarding item 2. Senate Bill 401 (SB 401) provides a one-time bridge payment being made available to NH
69 municipalities in State Fiscal Year 2023. This payment can only be used for the maintenance, construction, or
70 reconstruction of municipally owned bridges. The amount allocated to the Town of Raymond: \$202,951.27.

71
72 **Public Comment:**

73
74 Trisha Bridgeo asked if the funds were coming from Senate Bill 401, The infrastructure bill? What is this
75 funding coming from and does the town know which bridge would be allocating these funds to, maintaining
76 which bridge in town? Did we have any bridges in town that we thought we would be maintaining. DO we
77 know what bridge we would be maintaining?

78
79 Mr. Cartier Creveling did not know at this point. It is just a distribution that the State made as a result of that
80 Senate Bill. They said it can only be used for bridges not culverts. There is no plan for this for the time being

81
82 **Motion:**

83
84
85 **Mr. Campbell made a motion to continue the public hearing on Senate Bill 401 (SB 401)**
86 **provides a one-time bridge payment being made available to NH municipalities in State**
87 **Fiscal Year 2023. This payment can only be used for the maintenance, construction, or**
88 **reconstruction of municipally owned bridges. The amount allocated to the Town of**
89 **Raymond: \$202,951.27.**

90 **Moved to the March 6, 2023, meeting.**

91 **The motion was seconded by Mr. Plante.**
92

93
94 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**
95

96
97
98 **Item 3/C:** 2022-2023 Highway Safety Grant Funds from New Hampshire Department of Safety, Office of
99 Highway Safety. Amount paid to the Town of Raymond: \$10,191.47.
100

103 **No Public Comment.**

104

105 **Motion:**

106 **Mrs. Del Tufo Welch made a motion to accept the 2022-2023 Highway Safety Grant Funds**
107 **from New Hampshire Department of Safety, Office of Highway Safety. Amount paid to the**
108 **Town of Raymond: \$10,191.47.**

109 **The motion was seconded by Mr. Campbell.**

110 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**

111

112 **Public Hearing:**

113 **Regarding Recreation Program and Other Fees.**

114

115 Michelle Weaver, head of the Recreation Department spoke about the Town fees that were proposed by a
116 previous Town Manager about increasing all town fees by 2.25%. This effects the Recreation Department
117 when rates are going up at a much higher percentage. Other Towns are charging 5 or 6 times what Raymond
118 is changing for summer camp. They just thought they needed to go more than the 2.25% or whatever it is. The
119 increase is actually about \$50 a kid for the entire summer.

120

121 **No Public Comment.**

122 **Motion:**

123 **Mr. Plante made a motion to approve the proposed fee increases for the Recreation**
124 **Department.**

125 **Mrs. Hoelzel seconded the motion.**

126 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**

127

128 Mr. Cartier Creveling asked to clarify that at this public hearing the board could take the Recreation
129 Department out of that 2.25% and come to the Board every year as Ahab (Michelle Weaver) was taking about
130 or they could leave it at this point.

131

132 Mr. Plante recommended leaving it until the Board can get a look at everything and go from there.

133

134 Mr. Plante closed the Public Hearings except for Senate Bill 401 (SB 401) provides a one-time bridge payment
135 being made available to NH municipalities in State Fiscal Year 2023. This payment can only be used for the
136 maintenance, construction, or reconstruction of municipally owned bridges. The amount allocated to the Town
137 of Raymond: \$202,951.27. That will be moved until next Monday, March 6, 2023. The hearings were closed at
138 approximately 6:49pm.

139

140 Micelle Weaver commented that per the discussion earlier the it specifies clearly in there that it can only be
141 used on municipally owned bridges. Okay, just for your knowledge. So, it is a one-time grant. And it's
142 something that has to be used to maintenance construction or reconstruction of municipally owned bridges, so
143 wouldn't be able to be used for something that wasn't already owned by the town.

144

145 **Permits to conduct raffles:**

146

147 IHGMS Parent Core Group Would like to hold a drawing on March 31, 2023.

148 Raffle tickets will be 50 cents each. There will be a variety of prizes. The drawing will take place at the Iber
149 Holmes Gove Middle School.

150

151 Mr. Plante said this is like Raffle Maina.

152

153

154

155 **Motion:**

156 **Mrs. Hoelzel made a motion to approve the request for a raffle for the IHGMS Parent Core**
157 **Group.**

158 **Mrs. Del Tufo Welch seconded the motion.**

159 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**

160
161 American Legion, Post 90 would like to hold raffles on a quarterly basis, selling 100 tickets per quarter at a cost
162 of \$20 per ticket. Prizes will be a firearm or \$500.00.

163
164 Mr. Plante recused himself from this request.

165
166 **Motion:**

167 **Mrs. Del Tufo Welch made a motion to approve the American Legion Raffle.**

168 **Mr. Campbell seconded the motion.**

169 **The motion passed with a majority vote of 3 in favor, 0 opposed and 0 abstentions.**

170 **Mr. Plante had recused himself from the discussion.**

171
172
173 **Recycling Compactor Proposal: Brian Groshon, Casella Waste Systems**

174
175 Brian Groshon introduced himself and referenced a proposal that he has sent to Mr. Cartier Creveling about a
176 recycling compactor at that facility to help accommodate a larger volume of material given the changes in
177 curbside collection in Town. It gives them far more capacity than what they currently have. The current
178 container can hold less than a ton of material. This system can hold about 4.5 to 5 tons of recycling per
179 container. At all time that site will have the ability to convert 8 tons of material which is substantially more than
180 we have currently. To put a system like this in place does require some infrastructure improvements such as a
181 concrete pad. They would take care of that portion of it. Installing that pad running parallel to the current scale
182 that is in place right now. Installing the machine and maintaining it any issue that come of it they would be
183 responsible for taking care of that. The one caveat to this system it can run on single phase power systems but
184 preferably they would like to have three phase power come to the site. Current they charge on a per ton basis,
185 \$270 per ton. They have changed the pricing structure up to help with the changes in recycling which is
186 explained in appendix A.

187
188 Mr. Groshon explained how the recycling disposal is set up. It goes through a Material Recovery Facility then
189 broker that material and then have to bring it to a port or to rail depending on where it goes. They subtract off
190 that the average commodity value which is the average value of the single stream mix, so cardboard,
191 aluminum, tin, paper, plastic, and there's a value of that on a per ton basis. Right now, the overall market is
192 quite poor. The facility that the recycling goes to is in Boston, they are going through an enormous retrofit. So,
193 all the town's recycling actually goes to Lewiston, Maine or other facility up in Lewiston, Maine, and they're
194 putting brand new equipment in that will increase efficiency substantially. And at the end of the day, they do
195 expect the value of commodities to improve as they progress through this year. But so that's the way the
196 disposal per ton works.

197
198 Mr. Groshon explained that the process would be the same as today and the resident would have to hold a
199 Raymond Dump Sticker to bring in recyclables. Right now, the Town pays \$270 a ton to transport and disposed
200 of the material that is going into the Gambrels. They have modified the price structure with the install of a
201 compacting system.

202
203 Mrs. Hoelzel said she would like to see Casella meet with Town Manager, The Chair of the Board of
204 Selectmen, and the DPW Director and lay it out more succinctly. Mrs. Hoelzel doesn't use the recycling and
205 does not see why the taxpayers should be paying. Let the people that want the recycling pay for the recycling.

207 Mr. Creveling said they would have to do an analysis to see what the cost structure is going to be for the Town.
208 Because with this initial proposal they put in the equipment, and then they talk about extending the contract by
209 3 years, 36 months and then charging the Town a maintenance fee or rental for that installed equipment.
210 Which comes out the \$23,000 over the 36 months.

211
212 Mr. Campbell asked who is paying for the compactor then?

213
214 Mr. Cartier Creveling replied we either net it out of the lease which is \$650 a month a month out of their
215 current lease payment.

216
217 Mr. Groshon said that they are buying it and leasing it to the Town. Mr. Groshon said he would provide their
218 vendor contact if the town is looking to purchase a unit directly from a compact installer. They can look at that
219 option.

220
221 Mr. Campbell stated I thought it was the opposite way. But we have to have stickers, we have to pay a \$600 a
222 month maintenance fee of \$650 and pay \$151.35 a ton.

223
224 Mr. Groshon commented the threshold is \$155 a ton minus what the value of the recycling is during that
225 month. The threshold is \$155 a ton. The Town would be responsible for putting in the three-phase power.

226
227 **Motion:**

228 **Mrs. Hoelzel made a motion the Casella Management meet with the Town Manager, the**
229 **Chair of the Board of Selectmen, The DPW Administrator, to hammer out the details and**
230 **clarify the details in whole contract to bring back to the Board of Selectmen to make a**
231 **decision.**

232 **Mr. Campbell seconded the motion.**

233 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**

234
235
236 **Plowing RFPs with Standby Pay: Department of Public Works**

237
238 Mr. Cartier Creveling explained that last year the Board discussed coming up with standby pay as a different
239 way to pay the contractors. It has become extremely competitive because of the cost of getting a CDL license.
240 It has become more expensive, there are fewer CDL drivers available. We pay \$140.00 an hour for a regular
241 winter storm. The State of New Hampshire pays \$111.00 per hour. The Town pays \$187.50 for a holiday winter
242 storm. The State pays \$111.00. So, the town for the for the hourly rates is really paying very well, what that we
243 compared the 2021- 22 season, we apply the both rate. And when you apply Raymond's rates, the total
244 amount for that year based on 133.75 hours of regular storm pay and 18 hours of holiday was \$21,560. And
245 that's, you know, based on the number of hours and so forth. Now, if you go down to the bottom section of that
246 the state, you know, paid \$111.00, so that we multiplied all that out. And that same line up at the top \$21,560 is
247 what we would have paid \$16,844 for the state. But then they also have a fuel surcharge that they add in for
248 every hour that you're actually operating the truck, you get an amount of \$16 per hour as a fuel surcharge. And
249 that \$2,428 So takes that up to about an \$19,000 level. And then the standby pay, the way they do it is they
250 pay \$110 times 10 hours every two weeks. I believe that's the way you said and the total for that. You when
251 you add in that standby pay and the future surcharge the state is paying 23,000 A little over \$23,000 Just
252 compared to our \$21,500. So, I mean, you're not real far off. But I mean, a couple of \$1,000 is definitely not
253 something to sneeze at for individuals. So, we want you to have that to take a look at it. Like I said, you're
254 close. I mean, we could do something to adjust it to kind of match the state's rates if you wanted to do that.
255 You know, it really is it's in your court at this point. Just need to know how you'd like to approach it because
256 we're a couple of bucks but \$3,000 different about now.

257
258 Mr. Plante said the problem would be if there weren't any storms it is a gamble.

259 Stacey Grella, DPW Assistant, stated the contract goes through May 1, you would be pay \$1400 for trucks to
260 just sit there. Ms. Grella commented at \$140.00 an hour I would say no on standby pay. We would have to
261 lower the hourly rate to the do the standby pay. She called the surrounding Towns and they are all at about
262 \$110.00 per hour. If we added standby pay to this that would be a lot of money. So far this season we are at
263 about 138 to 150 hours for storms. Ms. Grella would like to get the bids out by the end of March early April.
264

265
266 **Motion:**

267 **Mr. Plante made a motion to get together with Stacey Grella, the DPW Assistant, Scott**
268 **Campbell, George Plante, Town Manager, Ernie Cartier Creveling, and the Foreman of the**
269 **DPW to discuss how to proceed.**

270 **Mr. Campbell seconded the motion.**

271 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**
272

273
274 **Planning for 2023 Road Work: Department of Public Works**
275

276 Mr. Cartier Creveling said that last year the Town did not spend any money on roads. This year they have
277 signed an agreement with Dubois and King to help us determine the extent of what can be done on Main
278 Street. Epping Street is a definite it is pushing 10 years at this point and the engineer came out looked at it and
279 said that looks good that could be a straightforward job. The Fire Chief mentioned that it used to be a State
280 road and he thought the base was pretty good. They want to do some test pits along the should to see what
281 the soils are. They estimated about \$100,000.00 to do Epping Street. Main Steet we don't know because some
282 section may have to be rebuilt. That is what we are looking at. We are also looking at the amount of money
283 that we have available. It is really close to the end of the season and we want to do it right. We don't want to
284 put a lot of money into something we can't achieve. So, if there are other sections that you want to look at think
285 about that and let us know.

286
287 Stacey Grella mentioned we have money in the Shim and Overlay CRF that if we don't use it we will lose it.
288 We have to use \$222,000 of it this year or we will lose it.
289

290 Mr. Campbell asked what we have for a rate with PIKE?
291

292 Mr. Cartier Creveling said Dubois and King suggested we enter a contract with PIKE. So, they have talked with
293 the and they are going to see what the pricing would be. Hopefully it will not be overpricing because it is not
294 going out to more than one. We just don't really have time to do that. We could try to especially for the Shim
295 and overlay.
296

297 Mr. Campbell asked why we couldn't put it out to bid to at least two?
298

299 Stacey Grella said we could.
300

301 Mr. Campbell and Mr. Plante made suggestions of companies like Continental, Brox Industries, Bell and Flynn,
302 and Busby out of Atkinson.
303

304 Stacey Grella commented that it depends on when we want to get this done and their availability.
305
306
307
308
309
310

311 **Bid Openings – Well #1 Cleaning: Department of Public Works**

312
313 Mrs. Del Tufo Welch opened Barry Miller's Well and Pump Service out of Hillsborough. Total bid price is
314 \$11,295 They do have soda ash written under other just as a reference.

315
316 Mr. Campbell had Layne out of Schoharie, NY and their total is 30, 556.00.

317
318 Mr. Plante Weston and Sampson which is the ones we work with now. The total bid price would be
319 \$13,670.00.

320
321 **Public Input:**

322
323 Bob McDonald of 1 Park Place said he sent a letter to the Board on Sunday Evening. Mr. McDonald lives at
324 the property abutting the project that is being built at 41 Chester Road. Back in the spring he alerted the Town
325 that there was a clear cut done without a valid timber permit. His understanding is that there has to be a valid
326 number from the Town before you start cutting wood. They did that back in May and everyone showed up, the
327 DES, the Department of Revenue, and the Forester, and things were going to change. He was driving home
328 from work on Friday and noticed a lumber truck, and it was full. From the street you couldn't see it. On
329 Saturday and Sunday Mr. McDonald's son, who is a professional drone pilot, took pictures. Mr. McDonald
330 reference a large plan he provided indicating where route 102 was located for reference. He noted where his
331 home was, as well as north, west and south directions on the plan. The first photograph he referenced was
332 indicated on the plan. The first surface of the road has been completed up to the interchange up to the main
333 road Crestview Way that will be continuing all the way over to a new bridge to Park Place. The first photograph
334 was what he saw Friday afternoon coming home from work. They have poured this foundation in this building.
335 If you went there tomorrow, you would see the second floor being put on now. They have completed the first
336 road and cul de sac. Mr. McDonald indicated where there had been a vernal pool which they have ruined
337 causing a wetland violation. Photograph two was taken Saturday morning indicating lumbering being done
338 without a valid permit. Mr. McDonald researched and said he checked back and that they have not asked for
339 another permit. The first permit was for 13 acres which they violated. This condition, along with all AOT permits
340 said that they could only remove five acres at a time because this is steep. This is like 160 feet up there. This
341 is what he has always been concerned with because all of the water is going to flow into Gansey Pond, down
342 this perennial stream through his land. It continues into the Exeter River in Great Bay. Photograph number was
343 of the vernal pool that is now gone. They just clear cut it and that was part of violation that they caused back in
344 May. Mr. McDonald indicated on the plan where the steep slope is located. Photograph four indicted that they
345 had moved the equipment almost touching the perennial stream and they can't do that because it is steep
346 slope. Mr. McDonald said if it rain on Thursday they are screwed because there is no protection. Photograph
347 five is taken from the west. They said it should have been 13 acres but they should have only cut 5 because of
348 the AOT permit and the reason for this is that there is nothing to hold back the water. Photograph six indicates
349 where the second bridge has to be built. And it looks like they crossed there with some equipment. Mr.
350 McDonald said they should not have logging equipment on the steep slope. Photograph seven was of the
351 same area of the perennial stream. Mr. McDonald is also concerned about the beaver dam. If the beaver dam
352 is damaged Mr. McDonald's house will be gone. This area is also important for the Washington Drive area for
353 their water because they have wells up there. Mr. McDonald asked why does this keep happening? Where is
354 Dubois and King, where is our code enforcement officer? What he would like to do, and he hopes the board
355 agrees with him is to stop this thing, get everybody in a room in a public meeting and have them explain why
356 they did this. McDonald said that Continental Paving is responsible for this and it would be a conflict of interest
357 to have Continental Paving work for the Town.

358
359 Mrs. Hoelzel asked if he had called the building inspector.

360
361 Mr. McDonald responding saying he called and was told the building inspector can't do anything about it and
362 that he doesn't know.

363 Mr. Plante said they will be looking into the situation.

364
365 Mr. Campbell commented that Mr. McDonald is right because there is nothing on the slope to hold it back.

366
367 Mr. Plante said they will have to get in touch with Dubois and King.

368
369 Mr. Cartier Creveling said he emailed the forester today and copied Nora Hoffman at DRA and she responded
370 thank you for forwarding your concerns regarding the timber harvest because I sent her all this and attaches a
371 copy of submitted intent to cut. This intent to cut is currently valid and will not expire until March 31, 2023. As
372 stated on the upper right-hand side of the submitted intent. Based upon that intent to cut being valid, the sheet
373 state shall not take any law enforcement action against the landowner or loggers for timber harvesting without
374 an intent to cut the forest protection bureau fields many calls a year that's just please reach out to me could be
375 further assistance. So, I asked her look, the intent to cut says 13 acres exactly I did. You know I took the geo
376 the area part of the GIS and it looks like it's more like maybe 28 acres if you take out the middle pieces.

377
378 Mr. McDonald said their AOT permit says they can only disturb 35 acres and they are close to that. They are
379 well over the 13 acres.

380
381 Mr. Cartier Creveling commented that if they don't amend that, we don't know what we're supposed to tax the
382 timber for. So, the other thing is I asked her about that. And she said, referencing RSA 79:10 and 11. The
383 report of woodcutters required to have the total number of acres actually, she recommend reaching out to DRA
384 for further information about the specificity of the intent. I received this at 5:08pm. So, I couldn't reach out to
385 DRA.

386
387 Tina Thomas stated that there have been no supporting documents on the website, the town's website since
388 December 5, 2022. What is your reasoning for not providing the information to the taxpayers please?

389
390 Mr. Plante said that the board is not legally bound to do that.

391
392 Tina Thomas asked why when emailing to request documents why they don't get a response. Ms. Thomas
393 asked Why do the people not have access to public documents that are being presented at a meeting? What
394 changed? You guys didn't vote to change your procedures? It's always been the case that items were on the
395 website. Why is it that we can't get information?

396
397 Mr. Cartier Creveling responded I don't know that the Selectmen have put packets? I don't know that. I haven't
398 done it since I've been here. But, I mean, it may be possible that Kim was doing it when she was here. But so.
399 And a lot of it really has to do with help. I mean, I don't have an assistant up there at this point. You know, we
400 don't have the public works director. We don't have the planner. But I'll get into that stuff more. But I mean, it's
401 hard to keep up with this stuff. I do. We do try to do that. And I don't think I've not answered anything. I'm not
402 aware of not answering anything but I can be proved wrong.

403
404 Mr. Plante said that we will work towards to the best of our ability to get anything available to the people before
405 meetings.

406
407 Tina Thomas asked how do you all get your backup paperwork?

408
409 Mr. Plante answered by email.

410
411 Tina Thomas asked where the problem was if it is already in a file why it could not be put on the website.

412
413 Mr. Plante said that it could be put on the website.

414

415 Tina Thomas further stated that on December 19. she hand delivered you a petition. The petition was very
416 clear. It stated that we are position petitioning the town of Raymond Board of Water commissioners and the
417 Board of Selectmen and the Planning Board to investigate and test all town wells. In all brownfields test wells
418 immediately. It's now 47 business days later, I sent an email to Ernie, and I was told by Ernie on Tuesday,
419 February 7, that the intention was to have this on the agenda for Monday the 20th After I pointed out to him
420 that the 20th was a holiday, he said the 21st or the 27th. Today is February 27. I still don't have my answers.
421 You are in violation of the RSA. The Town Manager sent it to NH DES. The petition says the people want their
422 water tested.

423
424 Mr. Plante commented that it was sent to DES because of the RSA's that were rattled off pertained to DES.

425
426 Tina Thomas asked why it was not on agenda within 30 days to discuss it in public?

427
428 Mr. Plante closed public comment but then conceded and allowed James McLeod to speak.

429
430 James McLeod a member of the Planning Board but speaking as a resident, asked the board if there is an
431 update on the supplemental site investigation for the Rex Tannery?

432
433 Mr. Cartier Creveling replied that they have a meeting tomorrow at one o'clock with DES. Stone Hill
434 Environmental will be there. And so will Dan Tinkham from Emory Garrett Groundwater.

435
436 James McLeod asked if the board had seen the email that he sent with the request for the three items that he
437 believes should be included in the SSI scope? It was it was about lagoon number three, the seats between
438 lagoon two and three and a concrete pipe that's newly surfaced?

439
440 Mr. Plante indicated that he had seen that.

441
442 James McLeod asked about the water towers. Article 10. There was some discussion about how that was
443 going to get paid, whether it was going to be 25% rate hike for the municipal users, or if it was going to be
444 spread between the taxpayers and the users. And there was discussion of that at deliberative. But I don't see
445 any discussion. I don't see that printed off in the in the on the ballot. So, do we know how that money is going
446 to be presented to the to the people on the ballot?

447
448 Mr. Cartier Creveling asked You mean as far as the project? And who's going to pay for what? I mean, I think
449 that this showed with the grants and the loan package the way it was, it would be if it was 34% of it was
450 covered by taxation, which was the recommendation of a consultant, then it would be a 17 cent. Is that right? A
451 seven cent, I think increase. But it wasn't it was per 1000. And if the 66%. Then the ratepayers would go up to
452 25%. Right? So, I mean, as far as that, It just all depends on how it finally shakes out in the end with the water
453 tower project.

454
455 James McLeod commented so it really isn't determined what percentage who's paying what on that yet?

456
457 Mr. Cartier Creveling answered not 100% because they haven't done the work.

458
459 James McLeod further aske we've been waiting on a water rate study from Underwood Engineers and a
460 connection fee study. Do we know where that stands?

461
462 Mr. Cartier Creveling replied they're still working on it. It's not done yet. They've gotten as you know; you've
463 gotten some stuff from them from the Planning Board, and they still have the reach study that they're finishing
464 up. I don't think that'll be too much longer.

466 James McLeod commented that letter that you just referenced for the Planning Board that's going to be on the
467 Planning Board agenda for this week. I had asked I a 91-a request for a list of projects that were under review
468 with the through the town. And I wasn't able to get that information. These were projects that have a water
469 impact that Underwood is reviewing. And I had requested that several times. And in fact, there's legal fees in
470 order to not be able to provide that information. And now this letter comes out, and it has all the information in
471 it. So, I sort of believe that this answers my 91 a request as a citizen. I would consider this as answering my 91
472 a request, if you also agree.

473
474 Mr. Plante closed public comment.

475
476 **Town Manager's Report:**

477
478 Mr. Cartier Creveling reported that we've been trying to recruit positions, as you know, you know, we've gone
479 through, we've used Indeed, we've used New Hampshire Municipal Association, the other municipal
480 associations, and Massachusetts and Maine. And I have reached out to people that I know, personally that are
481 in both planning and in engineering. And we've had a couple of interviews haven't had any luck to the Planner,
482 none at all. And if you look at NH Ma, I sent you an email, there's something like seven or eight planners being
483 advertised for and they're, you know, Maine, New Hampshire, Vermont, everybody's looking for planners. So,
484 what we've done is we also advertise through LinkedIn, and we got some nobody that would, that was qualified
485 to come in here with what is needed for Raymond. So, the last thing that we've done is, we did ask MRI to help
486 us with the recruitment efforts, because they will advertise, they'll cast a wider net than some of the specialty
487 publications for it and they also take the time to do it. You know, we've been between Stacey and Julie and
488 myself, trying to organize the all the resumes that we do have find out who's qualified certain interviews, it's
489 very time consuming. So, we enlisted the help of MRI to try to get ourselves some assistance. I mean, we just
490 really don't have enough bodies to handle everything.

491
492 Mr. Campbell asked who is handling the HR department?

493
494 Mr. Cartier Creveling answered right now that's between Julie, and myself and billing Julie's department.

495
496 Mr. Campbell stated that it was agreed that the Planning Board and the Board of Selectmen would interview
497 the Planner.

498
499 Mr. Cartier Creveling said he didn't know anything about that. Currently we do not have any candidates for
500 Planner.

501
502 **Approval of Minutes:**

503
504 January 3, 2023, joint Budget Committee and Board of Selectmen meeting.

505
506 **Motion:**

507 **Mrs. Hoelzel made a motion to approve the minutes of January 3, 2023.**

508 **Mrs. Del Tufo Welch seconded the motion.**

509 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**

510
511 January 10, 2023 a second meeting with the Budget Committee. Mr. Plante was not present at the meeting.

512
513 **Motion:**

514 **Mrs. Hoelzel made a motion to approve the minutes of January 10, 2023.**

515 **Mrs. Del Tufo Welch seconded the motion.**

516 **The motion passed with a vote of 3 in favor, 0 opposed and 1 abstention.**

518 • January 24, 2023, reschedule from the 23rd.
519 Must be approved at next meeting. No motion or vote took place this night.
520

521 • January 30, 2023

522 **Motion:**

523 **Mr. Plante made a motion to approve the minutes of January 30, 2023.**

524 **Mrs. Hoelzel seconded the motion.**

525 **The motion passed with a vote of 3 in favor, 0 opposed and 1 abstention.**
526

527
528 • February 9, 2023. All members were present.

529 **Motion:**

530 **Mrs. Hoelzel made a motion to approve the minutes of February 9, 2023.**

531 **Mr. Campbell seconded the motion.**

532 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**
533

534
535 • February 11, 2023. Deliberative session. Mr. Plante made a correction indicating that Mr. Campbell
536 made the motion to adjourn not Mr. Maldonado.
537

538 **Motion:**

539 **Mr. Plante made a motion to approve the minutes of February 11, 2023, as amended.**

540 **Mrs. Hoelzel seconded the motion.**

541 **The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.**
542

543
544 **Board Member Reports:**
545

546 Mr. Campbell stated that Brenda and John Cate were not able to come to the meeting tonight. This goes back
547 to the letter Mr. Campbell presented to the Board. Mr. Campbell said that he has sent out 3 emails requesting
548 where we were on that complaint. One on December 29, 2022, January 4, 2023, and January 6, 2023, and he
549 received no replies. The emails were sent to Mr. Plante and Mr. Cartier Creveling. This was the harassment of
550 our citizens by details undisclosed. They want to know that the letter has been presented and what the Board
551 is going to do about it. The detail was far worse than the letter. Mr. Campbell said that you really want to talk to
552 them on it. Do we have a plan for this? We have an ethics situation here and it does fall under this Board. This
553 Board is actually responsible for that. The ethics would actually go to Concord and to our Town because there
554 is a Concord Board that would probably want to be involved in it too.
555

556 Mr. Plante said they will look into it.
557

558 Mr. Plante read a letter Dear sir, the Cassier family land trust 94 South Road and Deerfield New Hampshire
559 owns the timber rights and forest memorial site rights on Raymond's town land off Fox Run Road, Southwest
560 Raymond we are interested in donating these timber rights to the Conservation Committee of Raymond New
561 Hampshire instead of logging off the timber. In return, we would like the help of town officials to determine what
562 30 by 30 That's 30 feet by 30 feet. Location we could use off the Fox Run roundabout for the town of Raymond
563 Memorial Forest signed, signed placement plus the naming of the forest as per the original sales agreement
564 and perpetuity. The present-day value of the timber is estimated at 40 to 60 thousand dollars for the timber
565 track, we hope to hear from you directly as to how you would like to proceed if indeed you want to proceed
566 sincerely, Pat Cassier. Can you enlighten us with that?
567

568 Mr. Cartier Creveling said there was supposed to be a sign at the Cassier Forest but he will look into it. He
569 passed on the letter because he had just received it.

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Adjournment:

Motion:

Mrs. Del Tufo Welch made a motion to adjourn.

Mr. Campbell seconded the motion.

The motion passed with a unanimous vote of 4 in favor, 0 opposed and 0 abstentions.

The meeting was adjourned at approximately 7:47 PM.

Respectfully submitted,

Jill A. Vadeboncoeur

DRAFT