

TELESCOPE BORROWING AGREEMENT

Guidelines for Borrowing and Use:

- a. A valid Dudley-Tucker Library card and license must be presented at check-out.
- b. Borrowers must be in good standing, with a current valid address on file.
- c. Borrowers must be 18 years or older.
- d. The telescope may be borrowed for 1 week.
- e. The telescope is available on first come, first serve basis.
- f. The telescope must be returned to a staff person at the circulation desk. It may not be left at the circulation desk or outside the library; otherwise a \$25.00 charge for unnecessary risk will be incurred.
- g. A late fee of \$5.00 will be assessed for each day the telescope is late.
- h. Borrowers are responsible for reading the instruction manual for proper use.
- i. Borrowing the telescope is a privilege. Dudley-Tucker Library reserves the right to deny checkout based on past issues.

Liability:

- a. The telescope is the borrower's responsibility while on loan to him/her.
- b. The borrower is responsible for all costs associated with damage or loss of the telescope and/or any accompanying material. Any missing or damaged items will result in charges up to \$350.00.
- c. In the event the borrower fails to pay for any repair or replacement costs arising under this agreement, the Dudley-Tucker Library shall have the right to treat the telescope as stolen property and take all necessary actions to recover it in accordance with the library policy.
- d. For the purpose of this agreement, the borrower agrees that this circulation record does not constitute a "Confidential Library Record" and, further, gives the library consent to disclose this agreement to police in accordance with RSA 201-D: 11 (11).

Proper Care & Use:

- a. Keep the telescope in a clean, dry-free place, safe from rapid temperature changes and humidity.
- b. Do not store the telescope outdoors.
- c. Keep the dust caps on the front of the telescope and the focuser on when not in use.
- d. Make sure to **TURN OFF** the range finder when not in use.

Safety:

- a. Looking at the sun with any optical instrument could result in permanent eye damage.

- b. Do not point the telescope at the sun, as parts will melt.
- c. Children should use this telescope only with adult supervision.

Borrowing Agreement:

- a. Patron must sign a borrowing agreement which patron agrees to abide by the Dudley-Tucker Library's telescope borrowing procedure and to pay full costs should the telescope or any accompanying materials be stolen, lost, damaged, or not returned.

Adopted 6/8/2020