

Board of Selectmen Agenda
Monday, November 7, 2022
Raymond High School Media Center
45 Harriman Hill Rd
6:30 PM

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Cemetery Advisory Committee, Recommendations
2. Health Officer / Deputy Health Officer Nomination Form
3. Permit to Conduct a Raffle, American Legion Post 90, December 15, 2022
4. Department of Public Works, Bid Opening for Wheeled Excavator

OLD BUSINESS:

1. Governor's Lake Discussion, Gregg Arvanitis
2. Weston and Sampson, Recommendation for Water Storage Tank

DONATIONS TO THE TOWN:

1. For the Preservation, Repair, and Maintenance of the Bean Tavern, \$50.00

PUBLIC INPUT:

TOWN MANAGER REPORT:

BOARD OF SELECTMEN'S REPORT:

APPROVAL OF BOARD MINUTES:

- a. Public Meeting Minutes, 10/24/22

NON PUBLIC SESSION:

RSA 91-A:3 II (d) land acquisition

ADJOURNMENT:

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Posted: November 4, 2022, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

November 7, 2022

To: Board of Selectmen

From: Cemetery Advisory Committee

We, the members of the Cemetery Advisory Committee, recommend the following for consideration and execution:

1. Place a Warrant Article on the 2023 ballot asking the Town of Raymond to rescind 2010 Warrant Article 24 and thereby reinstate the Cemetery Trustees, in accordance with RSA 289.

It is further recommended that the board of Cemetery Trustees consist of 3 members.

2010 Town Warrant with results of 9 March 2010 Vote, page 23 in Annual Report

ARTICLE 24

Shall the Town of Raymond vote to discontinue the Board of Cemetery Trustees by delegating their duties and responsibilities to the Town Manager, who acts subject to the direction of the Board of Selectmen under RSA 37, and subject to the condition that cemetery fees may only be set after two public hearings before the Board of Selectmen.

YES 684

NO 647

2. As the Board of Selectmen are responsible for cemetery plot fees, we recommend a review of the current fee schedule, which has not been adjusted since 2010. Currently Raymond's fees are \$325 per plot and the median cost of surrounding communities is \$500 per plot.
3. With the recent extension of the cemetery clean-up deadline, we recommend that the Board of Selectmen amend the Cemetery Regulations, Article XI General Rules and Regulations, Items 12 and 13 to reflect November 15th in place of October 15th.
4. Cemetery Regulations, Article XI General Rules and Regulations, Item 16 speaks to the disposal of debris. In seeking more specifics on this item from DPW the Cemetery Advisory Committee was advised that a location exists; however the specifics were not provided. We recommend the Board of Selectmen amend the Cemetery Regulations to include the location where natural matter (branches, leaves, brush) should be disposed of.

5. We recommend that the Board of Selectmen review the Cemetery Regulations, Article XI General Rules and Regulations, Item 10 which defines the dates by which water will be turned off/on seasonally and consider amending the “on” date to align with the spring seasonal clean up date of April 30th.

Reference Documentation to be included:

RSA 289 - Cemetery Trustees.pdf

Cemetery Plot Fees.pdf

Cemetery Regulations.pdf

Revised Copy
August 20, 2007

TOWN OF RAYMOND **Cemetery Rules and Regulations**

ARTICLE I Management

Management of the Cemeteries owned by the Town of Raymond shall be written in Article XX and RSA 37:6 section VII(I).

ARTICLE II Sale of Rights to Burial Sites

Prices of rights to burial for residents of the town or former residents who have left town during the last five years shall be in accordance with the Town of Raymond Fee Schedule.

1. No burial rights shall be issued for a burial site in un-plotted ground.
2. The rights to burial are to be sold by range and in numerical order in accordance with the schedule of burial sites.
3. No interment shall be permitted in any burial site until said rights to burial are paid in full and all burial permits are obtained.
4. A cremated body may be interred on the same burial site with a regular burial.
(Immediate family only).
5. The total price in full shall be paid at the time of the purchase of the rights to burial.
6. No monument or marker shall be erected on any site until payment of the rights to burial has been made in full.
7. The Cemetery Sexton or his designee shall be the only persons authorized to sell rights to burial.
8. All burial sites shall revert to the Town only.
9. The Town shall repay original purchase price of lots turned back to the Town.
10. Persons desiring to allow the burial of bodies other than those of their immediate families in their burial site may do so upon presenting a written request signed by the owner of the rights to burial site, or his or her successor in interest, when approved by Cemetery Sexton.

ARTICLE III Size of Rights to Burial Sites

1. Single graves 40" x 120"
2. 6 grave family lot 10' x 20'
3. 12 grave family lot 20' x 20'

ARTICLE IV Rights to Burial Site Markers

1. Corner markers are allowed and recommended on all burial sites, but must be set flush with the ground.
2. All individual grave markers or head stones must be set flush with the ground.
3. One upright monument is permitted on one or more adjoining sites and may be accompanied by flat markers.

ARTICLE V Maintenance

1. Maintenance includes the cutting and trimming of the grass at reasonable intervals, the raking and cleaning of the grounds when deemed necessary by the Public Works Director, the pruning of shrubs and trees that may be placed by the Town and the removal of dead flowers and trash.
2. Such maintenance care shall in no case mean the repair, maintenance or replacement of any memorial, marker or structure of any kind erected upon burial sites; nor the planting of flowers or plants; nor does it mean the reconstruction of any marble, granite, bronze, concrete, or any other work or any section of plot, damage to which may have been caused by the elements, an act of God, thieves, vandals, explosions, unavoidable accidents, riots or by order of any military or civil authority, whether damaged by direct or collateral means.

ARTICLE VI Records

1. A copy of these Rules and Regulations and amendments thereof, shall be kept by the Town. Owners of burial rights and purchasers of new burial rights shall be given a set of these Rules and Regulations and amendments.
2. A map showing the plan of the old and new Pine Grove Cemetery and their division into sections, as well as a master plan of each section showing the divisions of each section with burial site numbers shall be kept by the Town.
3. A book in which is recorded the sections, number and the name of each burial rights owner shall be kept by the Town.
4. A card identification system and/or computer database containing the name and other pertinent information of each person buried in Pine Grove Cemetery shall be kept by the Town.

ARTICLE VII Funeral and Interments

1. Arrangements for interments shall be made at least twenty-four (24) hours in advance and directly to the Cemetery Sexton or his designee.

2. The fee for interment shall be in accordance with the Town of Raymond Fee Schedule and may be learned upon application and includes opening and closing the grave.
3. Concrete burial liners are required for all interments.
4. The person giving the order for the grave must supply the necessary information for the interment records of the Town. In addition, such person must present a burial permit prior to burial, as required by the laws of the State of New Hampshire.
5. All funerals, on arriving at the gate, are under the direction and control of the Cemetery Sexton or designee.
6. The burial of the remains of more than one person in one grave will not be permitted except the remains of mother and infant, or of two infants enclosed in one casket. A cremated body may be buried in a casket with remains of an immediate family member in the case of husband and wife. (see Article II, Section 4).
7. No disinterment or removal of the remains of any body will be permitted except:
 - a. With the consent, in writing, of the owner of the burial rights or a member of the family.
 - b. With the permit required by the laws of the State of New Hampshire.
8. Holiday funerals will be permitted only with special permission of the Cemetery Sexton or his designee under weekend rate in accordance with the Town of Raymond Fee Schedule.
9. The Town or Cemetery Sexton or his designee shall not be responsible for any order given by telephone, or any mistake occurring from the want of proper instructions as to the proper grave location where interment is to be made. The Town or Cemetery Sexton or his designee reserves the right to make an equitable charge whenever additional labor and equipment costs result from such mistakes.
10. Any and all costs incurred from a winter burial will be borne by the family and shall be in accordance with the Town of Raymond Fee Schedule.

ARTICLE IX Monument Work

1. No monument shall be erected without prior approval of the Cemetery Sexton or his designee. The Right is reserved to forbid or remove any monument deemed objectionable by the Town.
2. No monument will be permitted to be erected bearing any mark or symbol deemed objectionable by the Cemetery Advisory Board.

3. No monument or marker may be erected on any burial site until the rights to burial has been paid in full and the owner is in possession of the rights of burial form.
4. Only one (1) flush marker per burial site or one upright monument will be permitted. All flush markets shall be granite, flat on the bottom (sawed) as well as flat on the top. They are to be set flush with the grade and may rest on a concrete foundation, but shall not be adhered to the foundation. They shall be not less than 4" thick and not more than 6" thick. Single markers shall be 12" x 24" in size and double markers shall be 15" x 36" in size. Military and fraternal insignia may be engraved on the markers.
5. One upright monument will be permitted on burial sites consisting of a minimum of two adjoining sites or more with burial rights owned by the same family. The monument base length shall not exceed one half the width of the lots. The monument base width shall not exceed sixteen inches. The monument itself shall not exceed an overall height from the ground level to the top of more than three feet six inches.
6. Permission of and approval by the authorities shall be obtained before the placing of a marker or monument.
7. The monument contractor must submit a dimensioned drawing of the monument showing foundation sizes, base sizes, and actual monument size. The monument contractor must perform his work under the control and supervision of the Cemetery Sexton or his designee.

ARTICLE IX Foundations or Footings

1. All foundations or footings for upright monuments shall be at least three (3) feet below ground level.
2. All foundations or footings for monuments shall be built by the monument dealer, under the Cemetery Sexton's or his designee's supervision, and charged to the burial site owner.

ARTICLE X Shrubs and Trees

1. Shrubs or bushes are allowed on any burial site, not to exceed the height of the upright monument.
2. No trees are allowed to be planted and/or replaced on any burial site except those which are planted by the Town.
3. The Town shall not be responsible for the replacement of any shrub, tree, or bush planted in a Town cemetery, except those which the Town originally planted.

ARTICLE XI General Rules

1. No permanent seats, boxes, toys, balloons, ornaments and similar articles shall be placed on any burial site.
2. The Cemetery Sexton or Public Works Director reserves the right to remove any article from any burial site that is noted in General Rule 1 or any similar article.
3. American Flags will be permitted. The flag is to be placed next to the existing monument or flat stone marker.
4. The Public Works Director shall have the authority to remove all floral designs, flowers, weeds, trees, shrubs, or herbage of any kind, from the cemeteries, as soon as, in the judgment of the Cemetery Sexton, they become unsightly, dangerous, detrimental or diseased, or when they do not conform to the standards maintained by the cemetery.
5. No roping, hedge, fence, railing, mulch, stone chips or enclosure of any kind may be placed on the boundaries of any burial site.
6. Mounds over graves are prohibited.
7. Lot owners will be permitted to do general maintenance on their lots in the Town Cemeteries. Any other work will require permission from the Cemetery Sexton or his designee.
8. No dog, other than service animal; horses, bicycle, motorcycle, or off-highway type recreational vehicles shall be permitted in the cemetery at any time, with the exception of participating funeral processions.
9. All bodies shall be removed from the cemetery vault prior to April first. All bodies shall be placed in the cemetery vault from December first to April first unless interred under the provision of Article VII:10.
10. The water in the cemetery shall be turned on May 15th and turned off on October 15th.
11. Thru traffic is prohibited in both Pine Grove Cemeteries. Parking for any purposes other than visiting a grave in the cemetery is prohibited.
12. Potted flowers, cut flowers, and artificial flowers may be placed on burial sites from May 1st to October 15th. Winter arrangements of natural materials may be placed on burial sites from October 16th to April 30th. Flowers or winter arrangements must not exceed the width of the monument and not exceed one (1) foot out from the front of the monument base. No flowers or winter arrangements are allowed behind a monument base with the exception of 6 and 12 grave burial sites which have burials behind the monument. If no monument is on the burial site, a one (1) foot by two (2) foot section for flowers or winter arrangements will be allowed in line with the

monuments of the other burial sites of that range. Shepherd hooks, crosses, and not more than 2 external lights will be allowed as long as they are placed beside, or in front of upright monuments.

13. A general removal of all decorations, except winter arrangements, will take place on or about October 16th of each year by the Town. Winter arrangements general removal will take place on or about April 30th of each year by the Town.
14. The Town shall not be liable or responsible to any person for damage done to monuments, trees, shrubs, or plants except for that damage arising directly from its negligence, and the Town shall not be responsible for personal injuries received or property damage caused, except that which arises directly from its own negligence.
15. The cemetery is open from dawn to dusk.
16. No trash or debris, including flower pots, arrangements, cuttings, or limbs shall be discarded at the perimeter banks of the cemetery.

ARTICLE XII Pets

1. No pet animals of any kind may be buried in a Town Cemetery.

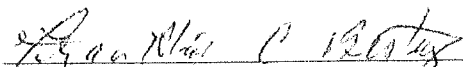
ARTICLE XIII Amendments or changes to the Rules and Regulations

1. The Town hereby expressly reserves the right to adopt additional rules and Regulations and/or to amend, alter or repeal any rule, regulation, article, section, paragraph or sentence in these Rules and Regulations at any time and without notice.

This action shall become effective upon the date of this action 20th day of August, 2007.


A record of return of this action shall be posted with the Town Clerk immediately upon its enactment.

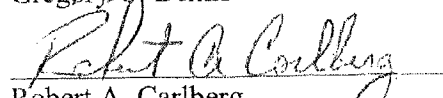
**TOWN OF RAYMOND, NEW HAMPSHIRE
BY IT'S
BOARD OF SELECTMEN**


Franklin C. Bishop, Chairman


Francis J. Bourque


Timothy E. Auclair


Gregory C. Bemis


Robert A. Carlberg

Cemetery Trustees

Section 289:6

289:6 Cemetery Trustees. –

I. Every municipality shall elect a board of cemetery trustees consisting of 3 members, unless a town at an annual or special town meeting votes that the board shall consist of 5 members. In the initial election of cemetery trustees, they shall be elected by ballot at an annual town meeting. One shall be elected for a one-year term, one for a 2-year term and one for a 3-year term. In towns with a board of 5 trustees the 2 additional trustees shall be appointed by the selectmen, one for one year and one for 2 years. Subsequent trustees shall be elected by ballot at the annual town meeting to replace those whose terms expire. The term of each trustee shall be 3 years. Vacancies shall be filled by the selectmen for the remainder of the term. The board may recommend to the appointing authority the names of no more than 2 persons who may serve as alternate members on the board. The alternate members shall be appointed to one-year terms. In cities the trustees shall be chosen and hold their office for such term as shall be provided by city ordinance. Trustees shall organize by electing one of their number chairperson and another bookkeeper, who shall keep the records and books of the trustees, and shall issue vouchers as necessary for funds to be expended. The chairperson and the bookkeeper may be the same member.

II. Any town that has the town manager form of government may vote to not have cemetery trustees by delegating all of the duties and responsibilities of cemetery trustees to the town manager, as specified in RSA 289. This option may be adopted by a vote of the town meeting. The warrant article question to be voted shall be: "Shall we discontinue the board of cemetery trustees by delegating their duties and responsibilities to the town manager?" If the majority votes in the affirmative, then the discontinuance shall take effect 90 days after adoption.

II-a. (a) Any town, with a traditional town meeting form of government, may adopt by a vote of the town meeting to have the board of selectmen serve for the term of elected office as the cemetery trustees. The warrant article to be voted shall be:

"Shall we delegate the duties and responsibilities of the cemetery trustees to the board of selectmen?"

(b) If the majority vote in the affirmative then the delegation shall take effect 90 days after adoption and shall continue until rescinded by vote of the town meeting.

III. At any subsequent town meeting, the town may vote to reinstate the board of cemetery trustees. A new board of cemetery trustees shall be elected at the town meeting next following the vote to reinstate the board of cemetery trustees.

IV. Any town that has a municipal charter form of government may specify in its charter the procedure to be utilized for the election or appointment of cemetery trustees. Such procedure shall be adopted under the provisions of RSA 49-B.
Source. 1994, 318:2. 1995, 62:1, 2, eff. July 8, 1995. 2016, 60:1, eff. July 4, 2016.

Section 289:7

289:7 Powers and Duties. –

I. Except in those municipalities in which other provisions have been made by a general or special act of the legislature, all cemetery trustees in the state shall:

(a) Adopt bylaws and regulations for their transaction of business and for the establishment and management of all municipal cemeteries within their responsibility.

(b) Prepare an annual budget indicating what support and maintenance of the municipal public cemeteries will be required out of public funds for submission to the appropriate agency of the municipality. A separate budget request shall be submitted for planning and establishment of a new public cemetery and for capital improvements or expansion of an existing public cemetery.

(c) Expend all moneys raised and appropriated by the municipality for cemetery purposes. Such funds shall be maintained in the general fund and paid in the same manner that funds of other municipal departments are paid.

(d) Expend income from all trust funds for cemetery purposes in accordance with the conditions of each donation or bequest accepted by the municipality. Such trust funds shall be held in the custody and under the management of the trustees of trust funds. The trust income shall be transferred to the cemetery trustees by the trustees of trust funds in response to vouchers executed by the cemetery trustees, if the requested funds are available. Such trust fund income shall not be commingled with the moneys raised and appropriated by the municipality.

(e) Prepare deeds of cemetery lots for the governing body to sign.

II. Cemetery trustees may appoint a cemetery custodian or sexton who shall not be a trustee and who shall be responsible to the cemetery trustees for supervising work done in the cemeteries.

Source. 1994, 318:2. 1995, 62:3, eff. July 8, 1995.

Section 289:8

289:8 Enforcement. – Any person designated as a cemetery trustee failing to comply with the provisions of RSA 289:7 shall be guilty of a violation. Any other person who violates this chapter or any regulation established under the authority of this chapter shall be guilty of a violation.

Source. 1994, 318:2, eff. Aug. 7, 1994.

Section 289:9

289:9 Use of Trust Funds. – Cemetery corporations and the trust fund trustees of municipalities may take and hold funds in trust, and may apply the income of the trust to the improvement, watering, or embellishment of the cemetery, or to the care, preservation, or embellishment of any lot or its appurtenances.

Source. 1994, 318:2, eff. Aug. 7, 1994.

Section 289:10

289:10 Investments. – Cemetery corporations holding funds in trust as provided in RSA 289:9 may establish, maintain, and operate common trust funds as provided in RSA 31:27-30.

Source. 1994, 318:2, eff. Aug. 7, 1994.

Section 289:11

289:11 Accounting. – Whenever any cemetery corporation shall take and hold trust funds according to the provisions of RSA 289:9, such corporation shall keep in its books an account of all funds received and held by it in the same manner as required of municipalities, and the account of any such fund shall be open to inspection by any person having an interest in the proper administration of the trust.

Source. 1994, 318:2, eff. Aug. 7, 1994.

Section 289:12

289:12 Reports. – A copy of the annual financial report of such corporations shall be filed with the attorney general, unless otherwise required by law to file such a report with any town, city, county, or state agency.

Source. 1994, 318:2, eff. Aug. 7, 1994.

H Cemetery Plot fees 2022								
	Town	Fee	Opening charge					
1	Raymond	\$325.00						
2	Salem	\$740.00	\$620.00					
3	Milford	\$600.00	\$500.00					
4	Derry	\$725.00	\$475.00					
5	Newport	\$350.00						
6	Londonderry	\$500.00	\$600.00					
7	Auburn	\$600.00	\$700.00					
8	New Durham	\$500.00	\$300.00					
9	Lee	\$400.00	\$800.00					
10	Chichester	\$200.00						
11	Newton	\$400.00						
12	Deerfield	\$550.00	\$400.00					
13	Brentwood	\$416.59		(\$200 for the Right to Inter, \$200 for maintenance fees)				
14	Amherst	\$500.00						
15	Bow	\$400.00	\$700.00					
16	Wilton	\$450.00	\$300.00					
17	Hollis	\$750.00	\$750.00					
18	Goffstown	\$500.00	\$200.00					
19	Hampstead	\$750.00						
20	Kingston	\$500.00						
	total	\$10,156.59						
	Average	\$507.83						

HEALTH OFFICER AND/OR DEPUTY NOMINATION FORM



Application Information

Health Officer (HO) New Appointment _____ Renewal
 Deputy Health Officer (DHO) New Appointment _____ Renewal

Please complete all elements of this form. The information is required per New Hampshire State Law RSA 128 and ensures the ability of the New Hampshire Division of Public Health Services (DPHS) to communicate with Health and Deputy Health Officers during local or statewide emergencies. If the health officer position is temporarily vacant, please identify one (1) person on the Board of Selectmen (BOS) to serve as the contact with DPHS. Please list that person's mobile number and email in case of health emergencies.

Per recent changes to RSA 128:9, all nominated persons must have a criminal background check on file with the town.

As of June 2021, Health Officers and Deputy Health Officers are required to complete a 3-hour training course within the first year of their appointment. Completion of this nomination form provides for a conditional appointment that will be finalized upon proof the health officer's completion of the training course.

<p>Town Information Town: <u>Town of Raymond</u> Town Manager/Admin. Name: <u>Ernie Creveling</u> Email: <u>townmanager@raymondnh.gov</u> Phone: <u>603-895-7077</u></p>	<p>Board of Selectmen Information Mailing Address: <u>4 Epping Street</u> City/State/Zip: <u>Raymond, NH 03077</u> Email: <u>gplante@raymondnh.gov</u> Phone: <u>603-895-7007</u> <u>90v George Plante, Chairman</u></p>
<p>Health Officer Information Name: <u>Paul Ayer</u> Municipal Mailing Address: <u>4 EPPING ST</u> <u>RAYMOND NH 03077</u> Office Phone: <u>603-895-7020</u> Cell Phone (required): <u>603-340-5551</u> Email (required): <u>Building Inspector@RaymondNH.gov</u> Fax Line: <u>603-895-7064</u> Date of Birth: <u>10/13/52</u> Background check (required) completed on (date) <u>5/11/2022</u> Is this background check on file? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Deputy Health Officer Information (if applicable) Name: <u>Jackson Crosby</u> Municipal Mailing Address: <u>4 Epping Street</u> <u>Raymond, NH 03077</u> Office Phone: <u>603-895-2007 3321</u> Cell Phone (required): <u>603-568-4605</u> Email (required): <u>jcrosby@raymondnh.gov</u> Fax Line: <u>603-895-7064</u> Date of Birth: <u>03/15/1992</u> Background check (required) completed on (date) <u>4/29/2017</u> Is this background check on file? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Primary Occupation (circle or bold) Fire EMT/Paramedic Town Adm./Manager <u>Code Enforcement/Building Inspector</u> Health Officer/DHO Only Other <u>_____</u> Town Position Type: (circle one) <input checked="" type="radio"/> Full Time <input type="radio"/> Part-time <input type="radio"/> Per Diem <input type="radio"/> Volunteer Signature of Health Officer: <u>Paul Ayer</u> Date: <u>12/21/22</u> Signature of Board of Selectmen (3 minimum): Print Name: _____ Print Name: _____ Print Name: _____</p>	<p>Deputy Occupation - (circle or bold) <input checked="" type="radio"/> Fire <input type="radio"/> EMT/Paramedic Town Adm./Manager <u>Code Enforcement/Building Inspector</u> Health Officer/DHO Only Other <u>_____</u> Town Position Type: (circle one) <input checked="" type="radio"/> Full Time <input type="radio"/> Part-time <input type="radio"/> Per Diem <input type="radio"/> Volunteer Signature of Deputy: <u>[Signature]</u> Date: <u>10/2/22</u> Signature: _____ Signature: _____ Signature: _____</p>

YOU MAY RETURN FORM VIA Email, Post or Fax:

EMAIL: Healthofficer@dhhs.nh.gov

POSTAL SERVICE: Sophia Johnson, Health Officer Specialist.
 NH DHHS, Bureau of Public Health Protection, 29 Hazen Drive, Concord, NH 03301-6504 FAX: 603-271-8705 Phone: 603-271-3468

Do not write in this box -- For State Office Use Only		
Appointment Date:	Expiration Date:	New/Renew



**Town of Raymond
Permit to Conduct a Raffle**

In accordance with RSA 287-A, the Raymond Board of Selectmen hereby grants this permit for the use by ALA Unit 90, a charitable organization, in the conduction of a raffle drawing. The drawing will be 12/15/2022 at the AL Post 90. The prizes will be \$250.00 in scratch tickets & \$50.00 cash.

The price will be \$ 6 for \$5.00 ~~for 1 ticket or 3 tickets for \$~~.

Any violations of the provisions of the RSA 287-D-2 will be cause for revocation of this permit. In particular, all tickets must be printed with the following information:

Name of Organization
Place of the drawing
Amount of "donation"

Date & Time of the drawing
Prize(s) Awarded

RAYMOND BOARD OF SELECTMEN

Chairman

Vice Chairman

Selectman

Selectman

Selectman

Date

cc: *Raymond Police Department*

Date: 10/15/21

To: Representative, ALA Unit 90 (Name of Organization)

From: Deborah Intonti, Executive Administrative Assistant

In order for consideration of the submitted permits requested to be approved, the Board of Selectmen and the Raymond Police Department, are hereby requesting the additional information for compliancy purposes:

1. Rules of the Game:

Purchase tickets

2. Pay Out Plan:

Lottery Tickets and cash

3. Time Frame of Games:

Now until 12/15/2022

Representative Signature

Jan Howarth

Print Name Here

howarjd@comcast.net

Thank You for providing this information. Upon receipt and review you will be notified once a determination of the permit requests is made by the Board of Selectmen.

If you have any questions, or need additional information in the meantime, please call 603-895-7007.

Board of Selectmen Vote to Accept Funds

November 7 , 2022

I move to accept the donated funds for the: *Preservation, repair and maintenance of the Bean Tavern.*

Funds donated by: *Kevin Woods*

Amount Donated: *\$50.00*

Motion Made by: _____

Second to the Motion By: _____

Selectman: _____

Selectman: _____

Selectman: _____

Selectman: _____

Selectman: _____