

Place: Raymond High School; Media Center

Call to Order: 7:00 p.m.

Members Present: Peter Buckingham, Vice Chairman; Carolyn Matthews; Gretchen Gott, Jonathan Wood, Jim Kent, Alternate; Bill Cantwell, Chairman (arrived at 7:45 pm)

Excused Absence: Frank Bourque, Selectmen's Representative, Glenn Caron, Alternate.

Staff Present: Ernest Cartier-Creveling, Community Development Director

Pledge of Allegiance

Vice Chairman Buckingham opened the meeting and announced Alternate Jim Kent will be sitting in place of Steve Naoum for the duration of the meeting.

Approval of Minutes

Members Sitting for Approval of Minutes: Peter Buckingham, Jonathan Wood, Gretchen Gott, Carolyn Matthews, Jim Kent.

MOTION: Jonathan Wood made a motion to approve the minutes of 12/04/08, as amended. Carolyn Matthews seconded. The motion passed with a unanimous vote of 5-0.

MOTION: Carolyn Matthews made a motion to approve the minutes of 12/18/08, as amended. Jonathan Wood seconded. The motion passed with a unanimous vote of 5-0.

Raymond Master Plan

Vice Chairman Buckingham handed the meeting over to Jack Munn, Senior Planner for Southern New Hampshire Planning Commission (SNHPC). Mr. Munn relayed the fantastic time he and his son had attending the Presidential Inauguration on January 20th, then introduced Transportation Planner Tim White of SNHPC to review the draft Transportation Chapter for the Master Plan.

Gretchen Gott asked Mr. Munn what the schedule was for completing the Master Plan and whether the Planning Board was going to get a full draft copy to review. Further discussion ensued. The final agreed upon course of action, proposed by Jonathan Wood, was for Jack Munn to get 8 full black and white copies of the Master Plan to the Community Development Department, with all of the maps, in color, provided on 8 CDs. He would also provide a full color draft with full size maps to the Community Development Department. Jack committed to delivery of the Master Plans and CDs by February 20th, at which time each Planning Board member would begin individual review of his/copy of the Master Plan, making notes within their plans and providing copies of those same notes on a post-it note to be placed upon the full color Master Plan in the Community Development Office. These would be vetted by Jack Munn and Community Development Director Ernest Creveling, who would then sort and group suggestions, then offer proposed amendments to the Master Plan to reflect the concerns and corrections provided by Planning Board members. Post-it notes need to be provided by

Planning Board members to the Community Development Department by March 1st, with a meeting for discussion and resolution of comments on March 5th, 2009. The first public hearing on the Master Plan, before adoption, will be held in April 2009.

Tim White proceeded with his presentation. He conveyed that he has made many changes with regard to the comments the Planning Board made the last time they considered the Transportation Chapter draft. The following is a list of the areas discussed:

- Page 1, last sentence of the 2nd Paragraph: “employed in another state...”
- Page 4, information about areas of Town targeted for development;
- Page 7, “Sixty percent...” statement was confirmed by Dennis McCarthy;
- Page 8, updated list with more information as to why locations were changed – Tim White stated that he will re-order the summaries to match the list of locations at beginning. Gretchen Gott mentioned that there should be a statement recognizing that conditions are even worse with snow build-up;
- Page 14, took existing and projected traffic volumes and put it in a table format;
- Maps, Mr. White stated that he picked up most of the changes, but still have notes for a couple that he will address. Will add title, “Annual Average Daily Traffic,” He stated that he would follow up on the new disposition of the intersection at Giles and Scribner Road.

It was asked why the Total Reported Traffic Accidents on page 15 only show up to 2005 data. Mr. White responded that the DOT does not have figures beyond 2005. Discussion ensued about using local data, to which Mr. White responded that the parameters for definition of an accident are different for the NHDOT than for local police departments. It was pointed out that it’s already 2009 and there should be more up-to-date data. Tim White stated that he would look into it. Jim Kent pointed out that there was no “source” note provided for the table. Mr. White stated that he would add one.

- Page 16, added information on red-listed bridges – discussion ensued on whether a renovation estimate provided for Pecker Bridge was actually for the Epping Street Bridge. Tim White will follow up with Public Works Director Dennis McCarthy.
- Mr. White confirmed information about sidewalks and increased cost estimates by 15%. Discussion ensued regarding bond amounts for sidewalk construction on Old Manchester Road and that it was important to determine who is in charge of those accounts;
- Page 19, the process the State of New Hampshire uses to update its bike path information was discussed and Jim Kent pointed out that Harriman Hill Road is paved and wondered if that was truly a bike path. Tim White will follow up.
- Page 20, mileage information to regional airports was added, as well as a reference to a feasibility study regarding bus service to the Boston – Manchester Regional Airport.

Bill Cantwell arrived at 7:45 pm and joined the Board, but Peter Buckingham continued his role as acting Chair.

- Page 21, Tim White will add impact fee information;
- Page 18, Jim Kent asked about the possibility of a ride sharing facility at Exit 4. He stated he was under the impression Mr. White was going to add this to the Draft. Mr. White replied he would look into this. It was pointed out that this had actually been written into the Unified Development Plan portion of the Sewer Overlay District within the zoning ordinance as a desired outcome;
- Page 22, Mr. White added information about access management;
- Page 23, the possibility of driveway standards was discussed;
- Page 24, network connectivity and design standards were discussed.

After review of the Chapter, the Planning Board complimented Tim White on a job well done. Tim White left at 7:55 pm.

Jack Munn, before going into the Future Land Use Chapter, shared a map that illustrated riparian buffers. There was discussion about the differences in protection between Town's setbacks and levels of protection for bodies of water versus those of the State-enforced Shoreland Protection areas and riparian buffers, as defined on the map.

Jack Munn stated that the work that is being done presently by NROC on behalf of the Conservation Commission should be referenced in the Town's goals section.

Jack Munn then moved on to explain the Conceptual Land Use Map, which had been retitled as an outcome of the previous meeting. Gretchen Gott stated that if she was somewhat befuddled by how this map was useful, others not on the Planning Board must be, as well.

Carolyn Matthews stated that the table of assumptions and indicators had been left out and pointed out that the table made the map much clearer. Jim Kent agreed that the table illustrates more clearly how the calculations were driven for the different growth scenarios. It was agreed that the assumptions and indicator tables would be added on each conceptual map.

Jack Munn addressed Gretchen's concern by stating that this map is relevant because it illustrates what the development pattern of the Town could be over time if there are no changes in zoning. It is only tool to assist the Planning Board in developing zoning that redirects the community. He again pointed out that it is only a tool and that many variables, such as economic conditions, impact the model.

Other Business

Jack Barnes had stopped by the Planning Board meeting earlier with a copy of Senate Bill 29, dealing with Regional Impact. Jonathan Wood read it aloud to the Planning Board. The bill had a provision in it that would allow regional planning commissions to develop guidelines that may be adopted by member communities regarding determinations of regional impact.

Jonathan Wood announced a site walk on Sunday at Bald Hill at 1 pm. He invited members to attend.

Carolyn Matthews reported general information on a case heard by the Zoning Board of Adjustment. She also passed out reports regarding a Fluvial Erosion Hazard Study.

Gretchen Gott reported that the school board has appointed a subcommittee on school facilities, which will be meeting on the 2nd & 4th Tuesday of every month at 4 pm at the elementary school. These are public meetings.

Reminders were given about the Town's deliberative session, which is to be held on January 31, 2009, and the School's deliberative session to be held on February 7, 2009.

At 9:00 p.m. Jonathan Wood made a motion to adjourn, which was seconded by Jim Kent. The vote was unanimous.

Respectfully Submitted:

Ernest M. Cartier-Creveling
Community Development Director